

## **MINUTES – Board of Education**

Port Washington-Saukville School District

January 14, 2019

### **I. MEETING OF THE SCHOOL BOARD**

President Brenda Fritsch called the meeting of the Port Washington-Saukville School District Board of Education to order at 6:01 p.m. on Monday, January 14, 2019, in the Central Office Conference Room, 100 West Monroe Street, Port Washington.

**BOARD MEMBERS PRESENT:** Kelly O'Connell-Perket, Brian McCutcheon, Aaron Paulin, Douglas Mueller, Marchell Longstaff, Sara McCutcheon, Brian Stevens, Brenda Fritsch

**OTHERS PRESENT:** Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav, Erin Jodie, Nick Havlik, Mark Bichler, Dennis Gephart, Eric Burke, Steve Sukawaty, Chris Clouthier, Thad Gabrielse, Joanna Bannon, Jennifer Clearwater, Mike Yuhas, Bill Schanen IV

### **II. PLEDGE OF ALLEGIANCE**

### **III. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:**

The Board, along with C. Clouthier, recognized and thanked High School Music Boosters for their efforts securing donations and fundraising to support the high school music program. Music Boosters President Mike Yuhas shared a list of instruments that have been purchased with over \$28,000 that the Music Boosters received in donations and fundraising proceeds over the past four years. Students Macarther Adkins and Abigail Linstroth were in attendance spoke of their positive experiences participating in the music program at the high school.

The Board, along with M. Bichler, recognized the Shopko Foundation for their \$1,500 donation to the new High School Store. Lorrain Brockman, Shopko Store Manager, was in attendance to represent the Shopko Foundation, and she commended the District for offering business courses to high school students in the areas of retail, marketing, accounting.

Best Buddies Treasurer Caitlyn Luib, along with her advisor E. Jodie, gave a report and Google Slides presentation on the Best Buddies Leadership Conference they attended in July. Best Buddies Officer Melissa Anewenter (not present) also attended the conference.

### **IV. STUDENT COUNCIL REPORT:**

JoJo Czarnecki, Senior, gave the report. The next two events the Student Council is busy planning are this year's Hawaiian-themed Turnabout Dance and the annual flower sale for Valentine's Day.

### **V. CONSENT AGENDA ITEMS:**

S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Consent Agenda items A-G, which includes Approval of Minutes of the Regular Meeting of 12/10/18; Approval of Committee Reports of 12/17/18; Approval of Fund Summary Reports for November and December; Approval of Salary Schedules #12.1, #12.2, and #1.1; Approval of Schedule of Bills #12.2 and #1.1; and Approval of DES/PWHS Renovation Fund 43 Schedule of Bills #42. Voice vote: all aye. Motion passed unanimously.

### **VI. NEW BUSINESS:**

N. Havlik requested Board approval for interested students in grades 9-12 to travel to La Crosse, WI from February 15-16, 2019 to take part in the Wisconsin High School Ice Fishing State Tournament. Student Jason Gourley was also in attendance and spoke about how much he and his classmates enjoyed last year's ice fishing trip. S. McCutcheon, seconded by M. Longstaff, moved to approve the trips as presented. Voice vote: all aye. Motion passed unanimously.

N. Havlik requested Board approval for the automotive students to travel to Chicago, IL on February 14, 2019 to attend the Chicago Auto Show. B. McCutcheon, seconded by S. McCutcheon, moved to approve the trips as presented. Voice vote: all aye. Motion passed unanimously.

M. Bichler requested Board approval for the DECA State Qualifiers to travel to Lake Geneva, WI on March 4-6, 2019 to compete at the 2019 Career Development Conference. M. Longstaff, seconded by K. O’Connell-Perket, moved to approve the trips as presented. Voice vote: all aye. Motion passed unanimously.

Dr. Weber and J. Froemming requested Board approval of the updated high school outdoor education facilities phasing for the purpose of upgrading the lower athletic fields at Port Washington High School. B. McCutcheon, seconded by A. Paulin, moved to commit up to \$14,000 from Fund Balance for Point of Beginning to survey the property in conjunction with the concept master plan; direct the administration to go out for bid to have Phase 1 completed prior to the start of the 2019-20 school year; and to earmark the proceeds from the sale of the District’s property of approximately \$725,000, combined with the PWSSD Foundation donations, to complete Phase 1 of the project by installing a Sport Turf surface in the interior of the track. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

Dr. Weber presented the Administrative Team’s proposed 2019-20 school calendar for Board approval, noting that parent-teacher conferences and additional staff development days will be established at a later date. A. Paulin, seconded by B. McCutcheon, moved to approve the 2019-20 school calendar as presented. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

K. O’Connell-Perket, seconded by B. McCutcheon, moved to approve the donated funds raised by the High School Music Boosters as presented. Voice vote: all aye. Motion passed unanimously.

K. O’Connell-Perket, seconded by M. Longstaff, moved to accept the ShopKo Foundation’s donation of \$1,500 to the new High School Store. Voice vote: all aye. Motion passed unanimously.

Based on recommendations by the Administrative Council, and with criteria being used to determine space availability as outlined in Board Policy 5113 and Administrative Guideline 5113, S. McCutcheon, seconded by K. O’Connell-Perket, moved to designate the available open enrollment spaces for the 2019-20 school year as indicated in the chart presented, approve all students attending under a current-year tuition waiver, approve all applications for siblings of currently open enrolled students in the District, and approve all currently open enrolled students entering 9<sup>th</sup> grade without the need for reapplication. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

<b>Elementary (Early Childhood, 4K, and Grades K-4)</b>				
<b>Program</b>	<b>Total Capacity In Program</b>	<b>Current Occupied Spaces In Program</b>	<b>Projected Increase in Resident Students</b>	<b>Seats Available for Open Enrollment Students</b>
Regular Education	1100			300
Early Childhood	18	15	3	0
Autism	16	21		0
Intellectual Disability	5	5		0
Emotional/Behavioral Disorder	10	11		0
Other Health Impaired	30	34		0
Speech/Language	75	77		0
Specific Learning Disability / Significant Developmental Delay	35	38		0

<b>Middle School (Grades 5-8)</b>				
<b>Program</b>	<b>Total Capacity In Program</b>	<b>Current Occupied Spaces In Program</b>	<b>Projected Increase in Resident Students</b>	<b>Seats Available for Open Enrollment Students</b>
Regular Education	860			110
Autism	22	24		0
Intellectual Disability	7	6	1	0
Emotional/Behavioral Disorder	17	18		0
Other Health Impaired	45	46		0
Speech/Language	25	16	4	5
Specific Learning Disability	30	34		0

<b>High School (Grades 9-12)</b>				
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Program	Total Capacity In Program	Current Occupied Spaces In Program	Projected Increase in Resident Students	Seats Available for Open Enrollment Students
Regular Education	770			140
Autism	12	10	2	0
Intellectual Disability	5	2	3	1
Emotional/Behavioral Disorder	23	23		0
Other Health Impaired	25	25		0
Speech/Language	12	3	7	2
Specific Learning Disability	29	28	1	0

The Board reviewed the Wisconsin Association of School Boards' proposed resolutions in preparation for the 2019 WASB Delegate Assembly, along with a report on the resolutions adopted from the 2018 Delegate Assembly. S. McCutcheon, seconded by K. O'Connell-Perket, moved to give Brenda Fritsch the authority to vote on the 2019 Delegate Assembly resolutions on behalf of the Board. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

M. Longstaff, coming out of committee, requested Board approval of the first reading of revised Board Policies 2411 (School Counseling Program) and 2414 (Human Growth and Development Instruction) Voice vote: all aye. Motion passed unanimously.

## **VII. UNFINISHED BUSINESS:**

M. Longstaff, seconded by S. McCutcheon, moved to approve final reading of replacement Board Policy 8420 (Emergency Drills Involving Students); revised Board Policy 8410 (School Safety Plan and Crisis Intervention); new Board Policy 8415 (Threats of School Violence); revised Board Policy 8431 (Preparedness for Toxic Hazard and Asbestos Hazard); and revised Board Policies 3213 and 4313 (Student Safety and Well-Being). Voice vote: all aye. Motion passed unanimously.

Dr. Weber presented Resolution 1/14/19(1) to fill 2018-19 extracurricular vacancies in the District. S. McCutcheon, seconded by M. Longstaff, moved to approve Resolution 1/14/19(1) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber requested confirming action on retirement requests for Deborah Anderson, Nancy Taft, Jane Dean, Peggy Murphy, Mary Pokrop, and Dan Scheftgen. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the staff retirement requests as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber requested action on the retirement request from Libby Allen, waiving one required FTE year with prorated benefits. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the staff retirement requests as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 1/14/19(2) to hire David C. Richart as an IT/Software Support Technician for the District, beginning on 12/27/18. S. McCutcheon, seconded by M. Longstaff, moved to approve Resolutions 1/14/19(2) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 1/14/19(3) to hire Jennifer A. Dimmer as a Special Education Paraprofessional in the District, beginning on 1/02/19. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolutions 1/14/19(3) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 1/14/19(4) to hire Amber S. Schmidt as a Special Education Paraprofessional in the District, beginning on 1/02/19. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolutions 1/14/19(4) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin,

aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber, J. Froemming, E. Burke, and Board members who were in attendance at January 11<sup>th</sup> open house/ dedication of the new high school gym provided a brief construction update. Dr. Weber also commented on the success of the remodeling at Dunwiddie Elementary School.

J. Froemming and Dr. Weber requested confirming action on high school construction change orders #58: PS #31– New lavatories in restrooms C111 & C112, at a cost of \$19,481; #106: Fill in old coal room & associated work for new dumpster pads in Tech Ed Corridor, at a cost of \$60,572; and #114: Remove & replace existing stair railings, at a cost of \$15,540. B. McCutcheon, seconded by M. Longstaff, moved to approve construction change orders #58, #106, and #114 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, no; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

J. Froemming and Dr. Weber requested Board approval for high school construction change orders #113: Remove and replace Auditorium main entrance doors, at a cost of \$60,939; #116: Remove and replace floor tile and toilet partitions in restrooms G112, G113, G119, and G120, at a cost of \$24,916; and #117: Replacement of toilet fixtures in the Auditorium, at a cost of \$18,235. B. McCutcheon, seconded by S. McCutcheon, moved to approve construction change orders #113, #116, and #117 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

J. Froemming provided a monthly budget update.

#### **VIII. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:**

District-wide committee reports by Board members: None

D. Woelfel provided a mid-year update and PowerPoint presentation on Breakwater Academy.

The Board discussed plans for the 2019 Wisconsin State Education Convention and the 2019 National School Board Association Annual Conference. B. McCutcheon and K. O'Connell-Perket will be recognized at the state convention for 20 years on the School Board.

B. Fritsch and Dr. Weber discussed upcoming Board meeting dates.

#### **IX. UPCOMING COMMITTEE INFORMATION:**

The Building and Grounds Committee and a special Board meeting scheduled for 12/28/19 were cancelled due to the weather.

#### **X. CORRESPONDENCE:**

Board Clerk K. O'Connell-Perket passed around several thank-you cards from staff members and two sympathy cards for Board signatures.

#### **XI. ADJOURN**

There being no further business to come before the Board of Education, K. O'Connell-Perket, seconded by B. McCutcheon, moved to adjourn the meeting. Voice vote: all aye. Motion passed unanimously. Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Kelly O'Connell-Perket  
School Board Clerk