

## **MINUTES – Board of Education**

Port Washington-Saukville School District

February 11, 2019

### **I. MEETING OF THE SCHOOL BOARD**

President Brenda Fritsch called the meeting of the Port Washington-Saukville School District Board of Education to order at 6:01 p.m. on Monday, February 11, 2019, in the Central Office Conference Room, 100 West Monroe Street, Port Washington.

**BOARD MEMBERS PRESENT:** Kelly O’Connell-Perket, Brian McCutcheon, Aaron Paulin, Douglas Mueller, Marchell Longstaff, Sara McCutcheon, Brian Stevens, Brenda Fritsch

**OTHERS PRESENT:** Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav, Taylor Last, Dennis Gephart, Cheryl Ross, Chad Brakke, Jane Gennerman, Eric Burke, Steve Sukawaty, Riley Pierringer, Lauren Claas, Kris Halbig-Ziehm, Kris Nonn, Angelo LaRosa, Karen Wrubbel-Kunschke, Lisa Flooding, Elizabeth Sorensen

### **II. PLEDGE OF ALLEGIANCE**

### **III. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:**

The Board recognized the three elementary school students who designed the artwork for the 2018 staff holiday cards (Ava Arndt – 4<sup>th</sup> grader at Lincoln Elementary, Trenton Herman – kindergartener at Dunwiddie Elementary, and Alexis Karzas – 2<sup>nd</sup> grader at Saukville Elementary). Ava was in attendance with her parents and grandparents, and spoke about what inspired her winter scene watercolor painting.

The Board and Principal Brakke recognized the Saukville Chamber of Commerce for their \$1,500 donation to the Saukville Elementary School breakfast program.

### **IV. STUDENT COUNCIL REPORT:**

R. Pierringer, Junior, gave the report, which included a PowerPoint presentation of the recent Hawaiian-themed Turnabout Dance. The next two events will be the annual flower sale for Valentine’s Day and a blood drive in March.

### **V. CONSENT AGENDA ITEMS:**

S. McCutcheon, seconded by K. O’Connell-Perket, moved to approve Consent Agenda items A-C and F, which includes Approval of Minutes of the Regular Meeting of 1/14/19 (noting one correction); Approval of Fund Summary Report for January; Approval of Salary Schedules #1.2, and #2.1; Approval of Schedule of Bills #2.1; and Approval of DES/PWHS Renovation Fund 43 Schedule of Bills #43. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

K. O’Connell-Perket, seconded by B. McCutcheon, moved to approve Consent Agenda items D, which includes Approval of Schedule of Bills #1.2. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, abstain; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

### **VI. NEW BUSINESS:**

T. Last requested Board approval for eight students from the Computer Integrated Manufacturing class to travel to Chicago, IL on April 9, 2019 to attend the Automate Show. S. McCutcheon, seconded by K. O’Connell-Perket, moved to approve the trips as presented. Voice vote: all aye. Motion passed unanimously.

D. Gephart requested Board approval for the Limited Edition group to travel to Memphis, TN on April 24-28, 2019 to perform at the National a capella Convention. M. Longstaff, seconded by S. McCutcheon, moved to approve the trips as presented. Voice vote: all aye. Motion passed unanimously.

C. Ross requested Board approval for six Key Club students to travel to Green Bay, WI on March 15-17, 2019 to attend the Wisconsin-Upper Michigan District Leadership Conference (DCON). Key Club students L. Claas and R. Pierringer were also in attendance. M. Longstaff, seconded by K. O'Connell-Perket, moved to approve the trips as presented. Voice vote: all aye. Motion passed unanimously.

J. Froemming provided background information on the District's 2017-18 fiscal audit report, and introduced Bryan Grunewald from CliftonLarsonAllen LLP (formerly of Schenck SC), who reviewed the financial report and management communications letter in detail. B. McCutcheon, seconded by K. O'Connell-Perket, moved to accept the 2018-19 fiscal audit report as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

C. Surfus, along with K. Nonn, A. LaRosa, and K. Wrubbel-Kunschke, presented information on recommended changes to course names and prerequisites for high school physical education/health classes. S. McCutcheon, seconded by A. Paulin, moved to approve the recommended changes to the high school physical education/health courses. Voice vote: all aye. Motion passed unanimously.

Administrators provided the Board information on plans for the February 15<sup>th</sup> staff professional development day.

Dr. Weber presented Principal Burke's request for a memorial called the Kelly Green Enrichment Center, reviewed Board Policy 9760 – Memorials, and recommended Board approval of the Kelly Green Enrichment Center. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the memorial as presented. Voice vote: all aye. Motion passed unanimously.

Dr. Weber and J. Froemming presented the bids for the remodeling of the Middle School secure entrance and office. The Board requested additional information, with an update and Board action on the bids taking place at the 2/25/19 special Board meeting.

Dr. Weber provided a review of the District's procedures in response to this winter's inclement weather days.

B. McCutcheon, seconded by M. Longstaff, moved to approve the Saukville Chamber of Commerce's \$1,500 donation to the Saukville Elementary School breakfast program. Voice vote: all aye. Motion passed unanimously.

K. O'Connell-Perket, seconded by M. Longstaff, moved to accept the ShopKo Foundation's donation of \$1,500 to the new High School Store. Voice vote: all aye. Motion passed unanimously.

## **VII. UNFINISHED BUSINESS:**

Dr. Weber presented Resolution 2/11/19(1) to fill 2018-19 extracurricular vacancies in the District. S. McCutcheon, seconded by B. McCutcheon, moved to approve Resolution 2/11/19(1) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 2/11/19(2) to hire Sheila M. Kuck, Lora A. Loke, and Kelly A. Mack as full-time Special Education Paraprofessionals for the District. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolutions 1/14/19(3) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber and H. Belohlav presented the summaries of incoming and outgoing alternative open enrollment applications for confirming action. B. McCutcheon, seconded by S. McCutcheon, moved to approve incoming alternative open enrollment application #19 as presented. Voice vote: all aye. Motion passed unanimously. B. McCutcheon, seconded by S. McCutcheon, moved to deny open enrollment application #20 on the basis of the

student having been referred for a special education evaluation which has not yet been completed. Voice vote: all aye. Motion passed unanimously. B. McCutcheon, seconded by S. McCutcheon, moved to approve outgoing alternative open enrollment application #22-23 as presented. Voice vote: all aye. Motion passed unanimously.

M. Longstaff, seconded by S. McCutcheon, moved to approve the final reading of replacement Board Policy 2411 (School Counseling Program) and 2414 (Human Growth and Development Instruction). Voice vote: all aye. Motion passed unanimously.

J. Froemming and Dr. Weber requested confirming action on high school construction change orders #118: PS #56 - Markerboards and projection screen in Graphic/Photography B126, at a cost of \$10,663; #119A: PS #57 - Misc changes in PTLW rooms B114 & B120, at a cost of \$14,498; and #120: Carpet in Graphic Photography B126 and sand existing wood floor in Staff Room B123, at a cost of \$11,700. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve construction change orders #118, 119A, and 120 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber, J. Froemming, and E. Burke provided a brief high school referendum construction project update.

Dr. Weber and J. Froemming provided an update on the first phase of the athletic complex project.

B. Fritsch gave a report on the WASB Delegate Assembly. Dr. Weber, B. McCutcheon, A. Paulin, K. O'Connell-Perket reported on the State School Board Convention.

J. Froemming provided a monthly budget update.

#### **VIII. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:**

District-wide committee reports by Board members: None

Superintendent's Report: None

B. Fritsch and Dr. Weber discussed upcoming Board meeting dates.

#### **IX. UPCOMING COMMITTEE INFORMATION:**

The Building and Grounds Committee will meet on 2/25/19.

#### **X. CORRESPONDENCE:**

Board Clerk K. O'Connell-Perket passed around two thank-you cards from staff members.

#### **XI. ADJOURN**

There being no further business to come before the Board of Education, K. O'Connell-Perket, seconded by B. McCutcheon, moved to adjourn the meeting. Voice vote: all aye. Motion passed unanimously. Meeting adjourned at 8:51 p.m.

Respectfully submitted,

Kelly O'Connell-Perket  
School Board Clerk