

MINUTES – Board of Education

Port Washington-Saukville School District

May 11, 2020

I. REGULAR MEETING OF THE SCHOOL BOARD

President Brenda Fritsch called the regular meeting of the Port Washington-Saukville School District Board of Education to order at 6:30 p.m. on Monday, May 11, 2020 via WebEx video/audio conference. Public access to the meeting was available via telephone.

BOARD MEMBERS PRESENT: Yvonne Klotz, Kelly O’Connell-Perket Brian McCutcheon, Aaron Paulin, Douglas Mueller, Sara McCutcheon, Brian Stevens, Matthew Uselding, Brenda Fritsch

EXCUSED: None

OTHERS PARTICIPATING: Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav, Kelly Evenson, Tera Rogers, Sandy Crain, Eric Burke, Jane Gennerman, Steve Sukawaty, John Bunyan, Bill Schanen IV, and 18 unidentified call-in participants

II. PLEDGE OF ALLEGIANCE

III. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:

K. Evenson addressed the Board on behalf of the Port Washington-Saukville Education Association, and read a letter she wrote thanking them for their support.

The following individuals addressed the school board in regard to the District's 2020 high school graduation plans: Deanna Karrels, Alicia Bornhofer, Jodi Dowe, and Rachel Lindstroth.

IV. STUDENT COUNCIL REPORT: None

V. ELECTION OF OFFICERS AND APPOINTMENTS:

Board President Brenda Fritsch appointed Dr. Michael Weber, Superintendent, as temporary chair for the election of the President of the School Board for the upcoming year. Dr. Weber called for nominations for the office of School Board President. S. McCutcheon, seconded by K. O’Connell-Perket, nominated Brenda Fritsch for President. After three requests for additional nominations and hearing none, K. O’Connell-Perket, seconded by S. McCutcheon, moved to close nominations and cast a unanimous ballot for Brenda Fritsch as President. Voice vote: All aye. Motion passed.

Dr. Weber then returned control of the meeting to B. Fritsch, as President of the Board.

President Fritsch called for nominations for the office of Vice President. S. McCutcheon, seconded by K. O’Connell-Perket, nominated Brian Stevens for the office of Vice President. After three requests for additional nominations and hearing none, K. O’Connell-Perket seconded by S. McCutcheon, moved to close nominations and cast a unanimous ballot for Brian Stevens as Vice President. Voice vote: All aye. Motion passed.

President Fritsch called for nominations for the office of District Clerk. S. McCutcheon, seconded by B. McCutcheon, nominated Kelly O’Connell-Perket for the office of District Clerk. After three requests for additional nominations and hearing none, S. McCutcheon, seconded by B. McCutcheon, moved to close nominations and cast a unanimous ballot for Kelly O’Connell-Perket as District Clerk. Voice vote: All aye. Motion passed.

President Fritsch called for nominations for the office of Treasurer. S. McCutcheon, seconded by K. O’Connell-Perket, nominated D. Mueller for the office of Treasurer. After three requests for additional nominations and hearing none, S. McCutcheon, seconded by K. O’Connell-Perket, moved to close nominations and cast a unanimous ballot for D. Mueller as Treasurer. Voice vote: All aye. Motion passed.

President Fritsch called for nominations for the School Board Secretary. K. O'Connell-Perket, seconded by S. McCutcheon, moved to appoint Heidi Belohlav as School Board Secretary. After three requests for additional nominations and hearing none, K. O'Connell-Perket, seconded by S. McCutcheon, moved to close nominations and cast a unanimous ballot for Heidi Belohlav as Board Secretary. Voice vote: All aye. Motion passed.

President Fritsch called for a motion to appoint legal counsel for the 2020-21 school year. S. McCutcheon, seconded by K. O'Connell-Perket, moved to appoint Buelow-Vetter as legal counsel for the 2020-21 school year. Voice vote: All aye. Motion passed.

President Fritsch asked for a volunteer to fill Marchell Longstaff's former role the CESA #1 Delegate. Matthew Uselding volunteered to be the CESA #1 Delegate for the 2020-21 school year. S. McCutcheon seconded the motion. Voice vote: All aye. Motion passed.

President Fritsch appointed Yvonne Klotz as the WASB Delegate for the 2020-21 school year. K. O'Connell-Perket seconded the motion. Voice vote: All aye. Motion passed.

The Board made the following committee appointments, with chair and vice-chairs for each committee to be appointed at each committee's first meeting:

Building and Grounds Committee: B. McCutcheon, B. Stevens, B. Fritsch, D. Mueller
Extracurricular Programs Committee: A. Paulin, B. McCutcheon, S. McCutcheon, K. O'Connell-Perket
Finance Committee: D. Mueller, B. Stevens, Y. Klotz, M. Uselding
Negotiations Committee: B. Fritsch, B. McCutcheon
Personnel and Programs Committee: B. Stevens, K. O'Connell-Perket, B. McCutcheon, S. McCutcheon
Policy Committee: S. McCutcheon, Yvonne Klotz, A. Paulin, M. Uselding

VI. CONSENT AGENDA ITEMS:

S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Consent Agenda items A-F, which includes Approval of Minutes of the Regular Meeting of 4/13/20 and Special Meeting of 4/27/20; Approval of Fund Summary Report for April; Approval of Salary Schedules #4.2 and #5.1; Approval of Schedule of Bills #4.2 and #5.1; and Approval of DES/PWHS Renovation Fund 43 Schedule of Bills #59. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

President Fritsch asked that Item VIII. B. (Update on Graduation Plans) be moved forward at this time. There were no objections. Dr. Weber and Principal Burke provided an update on alternative 2020 high school graduation plans in light of Covid-19, the Governor's Safer at Home Order, and the uncertainty of the safety of group events over the summer.

VII. NEW BUSINESS:

The Board took action to direct the administration to prepare budget documents for the 2020-21 school year. S. McCutcheon, seconded by B. McCutcheon, moved to direct the administration to prepare 2020-21 budget documents. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

Dr. Weber presented the list of names for Board approval of 2020-21 teacher and other certified employee contracts. S. McCutcheon, seconded by Y. Klotz, moved to approve the individual teacher and other certified employee contracts for the 2020-21 school year as presented. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

Dr. Weber and D. Woelfel presented the District's 2020-21 CESA #1 contract for Board approval. B. Stevens, seconded by Y. Klotz, moved to approve the District's 2020-21 CESA #1 contract as presented. D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

J. Froemming requested Board approval to pay the \$1,913.76 daily rate to Johnson Bus to satisfy the District's contractual obligation. S. McCutcheon, seconded by B. McCutcheon, moved to pay the \$1,913.76 daily rate to Johnson Bus to satisfy the District's contractual obligation. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

D. Weber and J. Froemming requested approval to use electronic and/or stamped signatures for the School Board President and Clerk on the documents pertaining to this school board meeting only. K. O'Connell-Perket, seconded by B. McCutcheon, moved to approve the use of electronic/stamped signatures as requested. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

VIII. UNFINISHED BUSINESS:

Dr. Weber requested confirming action on Susan Myrah's retirement from her paraprofessional position in the District, effective at the conclusion of the 2019-20 school year. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the retirement of S. Myrah as presented. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

Dr. Weber requested confirming action on Sydney DeGrave's resignation from her elementary teaching position in the District (effective at the conclusion of the 2019-20 school year), and for Cynthia Rosenberg's resignation from her District Office Secretary/Receptionist position in the District (effective at the conclusion of the work day on May 15, 2020). B. McCutcheon, seconded by K. O'Connell-Perket, moved to accept the resignations as presented. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

J. Gennerman, T. Gabrielse, and J. Froemming provided an update on plans for the District's 2020 summer school program.

J. Froemming gave the monthly budget update.

IX. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:

District-Wide Committee Reports by Board Members: None

Superintendent's Report: None

One monthly school violence event drill was reviewed by the Board.

B. Stevens and Dr. Weber discussed upcoming Board meeting dates.

X. CORRESPONDENCE: None

XI. ADJOURN TO CLOSED SESSION per Wis. Stats. 19.85(1)(c) for the purpose of considering employment of an Elementary School Principal and a High School Activities Director/Assistant Principal and reviewing administrator performance evaluation

B. McCutcheon, seconded by K. O'Connell-Perket, moved to adjourn to closed session per Wis. Stats. 19.85(1)(c) for the purpose of considering employment of an Elementary School Principal and a High School Activities Director/Assistant Principal and reviewing administrator performance evaluation. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed. Meeting adjourned to closed session at 8:32 p.m.

XII. RECONVENE TO OPEN SESSION

B. McCutcheon, seconded by K. O'Connell-Perket, moved to return to open session. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed. Meeting returned to open session at 9:15 p.m.

XIII. ACTION TO APPROVE THE EMPLOYMENT OF A SAUKVILLE ELEMENTARY SCHOOL PRINCIPAL AND A HIGH SCHOOL ACTIVITIES DIRECTOR/ASSISTANT PRINCIPAL BEGINNING JULY 1, 2020.

S. McCutcheon, seconded by K. O'Connell-Perket, moved to offer a one-year administrator contract as discussed in closed session to Jeffrey Carron as the Saukville Elementary School Principal beginning July 1, 2020. D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

B. McCutcheon, seconded by S. McCutcheon, moved to offer a one-year administrator contract as discussed in closed session to Nathan Hinze as the High School Activities Director/Assistant Principal beginning July 1, 2020. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

XIV. ADJOURN

There being no further business to come before the Board of Education, B. McCutcheon, seconded by K. O'Connell-Perket, moved to adjourn the meeting. Voice vote: all aye. Meeting adjourned at 9:18 p.m.

Respectfully submitted,

Kelly O'Connell-Perket
School Board Clerk