

## **MINUTES – Board of Education**

Port Washington-Saukville School District

July 16, 2018

President Brenda Fritsch called the regular meeting of the Port Washington-Saukville School District Board of Education to order at 6:00 p.m. on Monday, July 16, 2018, in the Central Office Conference Room, 100 West Monroe Street, Port Washington.

**BOARD MEMEBERS PRESENT:** Kelly O’Connell-Perket, Brian McCutcheon, Aaron Paulin, Douglas Mueller, Marchell Longstaff, Sara McCutcheon, Brian Stevens, Brenda Fritsch

**EXCUSED:** None

**OTHERS PRESENT:** Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav, Bill Schanen IV, Ingrid Pfeiffer, Mark Pasten, Joe Adamak, Jane Gennerman, Joanna Bannon, Brian Borley, Ingrid Pfeiffer, Ashley Kremenaur, Caitlin Zozakewicz, Ellen Charlier-Anglim, Danielle Granrath, Kathy Tubbs, Jennifer Clearwater, Tom Ross, Thad Gabrielse, Steve Sukawaty, Adam Allen

### **II. PLEDGE OF ALLEGIANCE**

### **III. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:**

The Board recognized Dunwiddie and Lincoln Elementary Schools for being recognized by the Wisconsin RtI Center and the Department of Public Instruction for their implementing an equitable, multi-level system of supports for students. J. Bannon, A. Kremenaur and C. Zozakewicz were in attendance to report on their Silver level recognition for behavior at Dunwiddie Elementary School. J. Gennerman, E. Charlier, D. Granrath and two students (Charlie and Taylor) were in attendance from Lincoln Elementary School to report on how they earned their Bronze level in Reading.

Teachers I. Pfeiffer and K. Tubbs, along with six of the 17 German students who traveled to Germany this summer (Elizabeth, Kailyn, Cora, Chloe, Nick, and Brett), gave a report and Google Slides presentation on their Germany trip.

J. Clearwater and T. Ross provided a report on the PWSSD Foundation’s “A Field for Teams” campaign, which was established to lead funding efforts for the Port Washington High School outdoor athletic complex improvements. The Board commended the Foundation’s efforts to help our student and community teams be more competitive as well as increasing field location accessibility.

The Board recognized Dr. Weber for his recent appointment to the Joint Legislative Study Committee on the Identification and Management of Dyslexia.

### **IV. STUDENT COUNCIL REPORT:** None

### **V. CONSENT AGENDA ITEMS:**

S. McCutcheon, seconded by K. O’Connell-Perket, moved to approve Consent Agenda items A, C, E and F, which includes Approval of Minutes of the Regular Meeting of 6/11/18 and Special Meeting of 6/25/18; Approval of Salary Schedules #6.1, 6.2, 6.3, and 6.4 Contract Payouts, #6.2 and 6.3 Non Contract Payouts, #6.2 Hand Payables, #7.1 Accrued, and #7.1 Salaried Summer; Approval of Schedule of Bills #7.1; and Approval of DES/PWHS Renovation Fund 43 Schedule of Bills #36. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, abstain; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

K. O’Connell-Perket, seconded by B. McCutcheon, moved to approve Consent Agenda item D, Approval of Schedule of Bills #6.2. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, abstain; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Item D., Approval of Fund Summary Report for June, was moved forward to the July regular Board meeting.

*B. Fritsch requested that Item VII.A. be moved forward for consideration at this time. There were no objections.*

M. Pasten and J. Adamak requested Board approval for the Boys and Girls Cross Country Varsity and top six JV runners to travel to Stevens Point via Wisconsin Dells on September 7-8, 2018. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the trip as presented. Voice vote: all aye. Motion passed unanimously.

T. Gabrielse requested Board approval for the Varsity Volleyball team to travel to UW Oshkosh on August 21-22, 2018. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the Varsity Volleyball team's trip as presented. Voice vote: all aye. Motion passed unanimously.

*Return to posted agenda.*

## **VI. UNFINISHED BUSINESS:**

Dr. Weber presented Resolution 7/16/18 (1) to fill 2018 summer school positions in the District. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolution 7/16/18 (1) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber requested confirming action to accept the resignation of Joseph Belknap from his position as a communications teacher in the District, effective at the conclusion of the 2017-18 school year, upon receipt of the \$500 liquidated damages. D. Mueller, seconded by K. O'Connell-Perket, moved to accept the resignation as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 7/16/18 (2) to hire Matthew Esselmann as an Alternative Education Teacher for the District. M. Longstaff, seconded by S. McCutcheon, moved to approve Resolution 7/16/18 (2) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; D. Mueller, aye; A. Paulin, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 7/16/18 (3) to hire Kelly Schulz as a Physical Education/Health Teacher for the District. M. Longstaff, seconded by K. O'Connell-Perket, moved to approve Resolution 7/16/18 (3) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; D. Mueller, aye; A. Paulin, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 7/16/18 (4) to hire Cara Smoczynski as a Third Grade Teacher for the District. D. Mueller, seconded by K. O'Connell-Perket, moved to approve Resolution 7/16/18 (4) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; D. Mueller, aye; A. Paulin, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 7/16/18 (5) to hire Emma Troschuk as a First Grade Teacher for the District. S. McCutcheon, seconded by B. McCutcheon, moved to approve Resolution 7/16/18 (5) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; D. Mueller, aye; A. Paulin, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 7/16/18 (6) to hire Afton Crowley as a Second Grade Teacher for the District. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolution 7/16/18 (6) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; D. Mueller, aye; A. Paulin, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 7/16/18 (7) to hire Jennifer Sprague as the Special Education Program Support Coordinator for the District. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolution 7/16/18 (7) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; D. Mueller, aye; A. Paulin, aye; M. Longstaff, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 7/16/18 (8) to transfer Kristin Balzer (formerly Kristen Nett) from her classroom teaching position to the District English Learner Coordinator position. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolution 7/16/18 (8) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; D. Mueller, aye; A. Paulin, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Administrators provided an update on vacancies in the District.

Dr. Weber and J. Froemming requested confirming action on high school construction change order #96: PS 39R – Added draft curtain soffit at Gym Commons/Lower Cafeteria & Stair E-St/Corridor E006, at a cost of \$6,626; #97: PS #47 – Revised Foundations at Stage Craft & Dressing room walls & added stabilization for top of existing CMU was at corridor of Auditorium, at a cost of \$11,012; and #98: Removal of flooring in Tech Ed Corridors A128, A129, and A132 to be done by PWHS asbestos abatement contractor (Ref. COR #61), for a credit of \$1,242. B. McCutcheon, seconded by B. Stevens, moved to approve construction change orders #96, #97, and #98 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber, E. Burke, and J. Froemming provided a brief construction update.

B. McCutcheon, seconded by B. Stevens, moved to make a commitment from the Board to use proceeds from the sale of District property toward the Port Washington High School outdoor athletic complex, with the commitment being revisited prior to the 2019-20 budget hearing, with periodic updates to the Board. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, nay; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

Dr. Weber and H. Belohlav presented the summaries of incoming and outgoing alternative open enrollment applications for confirming action. B. McCutcheon, seconded by B. Stevens, moved to approve incoming alternative open enrollment applications #1-8 as presented. Voice vote: all aye. Motion passed unanimously. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve outgoing alternative open enrollment applications #1-2 as presented. Voice vote: all aye. Motion passed unanimously.

## **VII. NEW BUSINESS:**

T. Gabrielse and B. McCutcheon, presented the revised High School Activity Code for Board approval. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the revised High School Activity Code as presented. Voice vote: all aye. Motion passed unanimously.

Dr. Weber and J. Froemming presented a summary of the recommended changes to the PWSSD Employee Manual. M. Longstaff, seconded by B. Stevens, moved to approve the changes as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

C. Surfus requested Board approval of the District's use of the Wisconsin State Standards in all curriculum areas. S. McCutcheon, seconded by A. Paulin, moved to approve the District's use of State Standards in all curriculum content area. Voice vote: all aye. Motion passed unanimously.

C. Surfus requested Board approval for new textbooks and materials for Honors Physics. A. Paulin, seconded by K. O'Connell-Perket, moved to approve the purchase of new Honors Physics textbooks and materials, at a cost not to exceed \$5,091.10. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

C. Surfus requested Board approval for new textbooks and materials for Grades 6-8 Science. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the purchase of new textbooks and materials for Grades 6-8 Science at a cost not to exceed \$61,375.20. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

**VIII. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:**

Superintendent's Update: Dr. Weber thanked the Board for their support of all students and their tolerance and acceptance of diversity.

District-wide committee reports by Board members: None

B. Fritsch and Dr. Weber discussed upcoming Board meeting dates.

**IX. UPCOMING COMMITTEE INFORMATION:** None

**X. CORRESPONDENCE:**

Board Clerk K. O'Connell-Perket shared a thank-you postcard card from the German students.

**XI. ADJOURN**

There being no further business to come before the Board of Education, M. Longstaff, seconded by B. McCutcheon, moved to adjourn the meeting. Voice vote: all aye. Motion passed unanimously. Meeting adjourned at 9:20 p.m.

Respectfully submitted,

Kelly O'Connell-Perket  
School Board Clerk