

MINUTES – Board of Education

Port Washington-Saukville School District

August 13, 2018

President Brenda Fritsch called the regular meeting of the Port Washington-Saukville School District Board of Education to order at 6:14 p.m. on Monday, August 13, 2018, in the Central Office Conference Room, 100 West Monroe Street, Port Washington.

BOARD MEMEMBERS PRESENT: Kelly O’Connell-Perket, Brian McCutcheon, Aaron Paulin, Douglas Mueller, Marchell Longstaff, Sara McCutcheon, Brenda Fritsch

EXCUSED: Brian Stevens

OTHERS PRESENT: Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav, Bill Schanen IV, Eric Burke, Steve Sukawaty, Brian Borley, Joanna Bannon, Taylor Last, Harmony Ribbens, Matthew Esselmann

II. PLEDGE OF ALLEGIANCE

III. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:

The Board recognized the Alternative Education Program (Breakwater Academy) staff M. Esselmann (Alternative Education Teacher) and H. Ribbens (EBD Teacher).

The Board recognized Taylor Last and the High School Tech. Ed. program for being awarded the Advanced Manufacturing Technical Education Equipment Grant by the Wisconsin Department of Workforce Development. The Board, along with C. Surfus, commended Taylor for his successful efforts to secure grant funding to improve the Tech. Ed. Program.

IV. STUDENT COUNCIL REPORT: None

V. CONSENT AGENDA ITEMS:

S. McCutcheon, seconded by K. O’Connell-Perket, moved to approve Consent Agenda items A-F, which includes Approval of Minutes of the Regular Meeting of 7/16/18; Approval of Salary Schedules #7.2 and #8.1; Approval of Schedule of Bills #7.2 and #8.1; and Approval of DES/PWHS Renovation Fund 43 Schedule of Bills #37. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

VI. UNFINISHED BUSINESS:

Dr. Weber requested confirming action to accept the resignation of Brenda Weiss from her position as the District Office Receptionist, effective at the end of the day on September 28, 2018. S. McCutcheon, seconded by K. O’Connell-Perket, moved to accept the resignation as presented. Voice vote: All aye. Motion passed unanimously.

Dr. Weber presented Resolution 8/13/18(1) to hire Katharyn Gengler as a Communications Teacher for the District; Resolution 8/13/18(2) to hire Emery Nelson as a Special Education (EBD) Teacher for the District; Resolution 8/13/18(4) to hire Julie Hamann as a Sixth Grade Teacher for the District; and Resolution 8/13/18(5) to hire Lisa Sukawaty as a Special Education (EBD) Teacher for the District. K. O’Connell-Perket, seconded by B. McCutcheon, moved to approve Resolutions 8/13/18(1), 8/13/18(2), 8/13/18(4), and 8/13/18(5) as presented. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 8/13/18(6) to transfer Andrew Schmidt from his role as a part-time cleaner to a Full-Time 2nd Shift Cleaning Custodian for the District. K. O’Connell-Perket, seconded by S. McCutcheon, moved to approve Resolution 8/13/18(6) as presented. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 8/13/18(7) to hire the following individuals as paraprofessionals for the District: Yvette Forsythe, Emily Pfeiffer, Jeffery Philipps, Blair Kennedy, Abigail Monahan, Rebecca Rintelman, Michelle Vetter, Therese Barrington, Ashley Huse, Nathan Klement, and Katelyn Schotzko. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolution 8/13/18(7) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Administrators provided an update on vacancies in the District.

Dr. Weber and J. Froemming provided a brief construction update.

Dr. Weber and J. Froemming requested confirming action on high school construction change order #98: PS#47 – Removal of flooring in Tech. Ed. Corridors A128, A129, and A132 to be done by PWHS asbestos statement contractor (Ref Cor #62: Corridors G104 & Lobby G100 also removed by Asbestos contractor), for a credit of \$3,441; #99C: PS #48 – Remove & replace (3) display cases in existing corridor, at a cost of \$10,005; #100: #49 – Install (2) duplex receptacles at Courtyard, at a cost of \$2,152; and #102: Install keyless entry at Academic Building first floor leading to football field steps, at a cost of \$3,531. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve construction change orders #98, #99C, #100, and #102 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber and J. Froemming requested Board action on high school construction change order #99B: PS #48 – Power washing & cleaning of exterior precast wall panels, at a cost of \$18,500; and #101: Replace (11) existing doors & hardware at the Auditorium, a cost not to exceed \$25,675. B. McCutcheon, seconded by M. Longstaff, moved to approve construction change orders #99B and #101 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber and H. Belohlav presented the summaries of incoming and outgoing alternative open enrollment applications for confirming action. S. McCutcheon, seconded by B. McCutcheon, moved to approve incoming alternative open enrollment applications #9-13 as presented. Voice vote: all aye. Motion passed unanimously. B. McCutcheon, seconded by S. McCutcheon, moved to approve outgoing alternative open enrollment applications #3-12 as presented. Voice vote: all aye. Motion passed unanimously.

D. Woelfel requested Board approval of the lease agreement for the alternative school with Lake Hills West, LLC from 8/1/18 through 7/01/20, at a rate of \$1,750 per month. S. McCutcheon, seconded by M. Longstaff, moved to approve the alternative site lease agreement as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Monthly budget update: Moved forward to next month.

VII. NEW BUSINESS:

The Board reviewed the opening day schedule for the 2018-19 school year.

The Board discussed plans for the annual Character Counts Community Celebration that will take place on October 15th at the W.J. Niederkorn Library.

Dr. Weber, D. Woelfel, C. Surfus, and H. Belohlav provided an update on the PWSSD Community Mental Health Committee's "Community Read" initiative being headed by Tom Carson, W.J. Niederkorn Library Director, in partnership with the Mental Health Committee. The Community Read will be based on the book, "(Don't) Call Me Crazy: 33 Voices Start the Conversation about Mental Health" edited by Kelly Jensen. A kick-off event will take place on October 2nd at the First Congregational Church in Port Washington, with Kelly Jensen in attendance and signed books being distributed.

J. Froemming requested Board approval of the Expanded Wisconsin Fast Forward Grant Program: Advanced Manufacturing Technical Education Equipment Grant Contract, and approval to use up to \$50,000 of fund equity to match the funds provided by industry partners and the Wisconsin Department of Workforce Development. K. O'Connell-Perket, seconded by B. McCutcheon, moved to approve up to \$50,000 from fund

equity to match the donations from industry partners and the Wisconsin Department of Workforce Development to the Tech. Ed. Department. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber and J. Froemming presented the recommended hourly wage increases for food service staff, part-time staff (custodial, student supervision, temporary, substitute, seasonal), and aquatic center staff. The increase provided is 2% with the exception of the Food Service Director, who would receive an increase of 2.13%. B. McCutcheon, seconded by S. McCutcheon, moved to approve the wage increases as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

J. Froemming requested Board approval of Resolution 8/13/18(8) Free and Reduced Price Meals & Special Kindergarten Milk Program – Schools Contract – Food and Nutrition Programs – School Agencies, as well as an increase of 10 cents to the cost of the middle school and high school lunch prices for the 2018-19 school year. S. McCutcheon, seconded by A. Paulin, moved to approve Resolution 8/13/18(8) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber and J. Froemming requested Board approval of the preschool contracts with partner sites for the 2018-19 school year, which includes a 2% increase in cost. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the preschool contracts as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Fritsch, aye. Motion passed unanimously.

VIII. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:

D. Woelfel presented the District's annual seclusion and restraint report.

Dr. Weber provided information on the WASDA Supporting Principal Excellence Academy, which he will be participating in.

District-wide committee reports by Board members: A. Paulin reported on the PWSSD Community Mental Health Committee.

B. Fritsch and Dr. Weber discussed upcoming Board meeting dates.

IX. UPCOMING COMMITTEE INFORMATION:

The Policy Committee and Building and Grounds Committee will meet on August 27, 2018.

X. CORRESPONDENCE:

Board Clerk K. O'Connell-Perket passed around a sympathy card for Board signatures.

XI. ADJOURN

There being no further business to come before the Board of Education, K. O'Connell-Perket, seconded by M. Longstaff, moved to adjourn the meeting. Voice vote: all aye. Motion passed unanimously. Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Kelly O'Connell-Perket
School Board Clerk