

## **MINUTES – Board of Education**

Port Washington-Saukville School District

September 13, 2021

### **I. REGULAR MEETING OF THE SCHOOL BOARD**

President Brenda Fritsch called the meeting of the Port Washington-Saukville School District Board of Education to order at 6:00 p.m. on September 13, 2021, in the District Office Conference Room. Remote audio access was available to the public.

**BOARD MEMEMBERS PRESENT:** Kelly O'Connell-Perket, Brian McCutcheon, Yvonne Klotz, Danielle Bartlein (formerly Mayer), Matthew Uselding, Douglas Mueller, Sara McCutcheon, Brian Stevens, Brenda Fritsch

**EXCUSED:** None

**OTHERS PRESENT:** David Watkins, Duane Woelfel, Chris Surfus, Mel Nettesheim, Heidi Belohlav, Bryan Ryer, Sandy Crain, Andrea Dimmer, Bill Schanen IV, one community member, and one call-in attendee.

### **II. PLEDGE OF ALLEGIANCE**

### **III. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:**

Teachers new to the District this school year were in attendance as part of their new teacher orientation program. Introductions were made, and President Fritsch thanked the new teachers for coming and welcomed them to the District on behalf of the Board.

M. Nettesheim informed the Board that 7<sup>th</sup> Grade Teacher Sheri Scharnweber was awarded a grant from WEA Trust toward her outdoor education classroom.

Andrea Dimmer, Library Media Specialist at the middle school, spoke on behalf of the Port Washington-Saukville Education Association. She thanked the District Office Leadership Team for organizing an outstanding opening day kick-off, provided a brief update on first couple weeks of school, and thanked the Board for their continued support.

There were no other parent/visitor comments on agenda and non-agenda items.

### **IV. STUDENT COUNCIL REPORT**

Nina Martinez-Lopez, Junior, gave the report. She provided an update on officers, committees, and plans for homecoming week. The homecoming dance will take place on October 16<sup>th</sup> and have a "Hollywood" theme.

### **V. CONSENT AGENDA ITEMS:**

S. McCutcheon, seconded by Y. Klotz, moved to approve Consent Agenda items A-E, which includes Approval of Minutes of the Regular Meeting of 8/16/21; Approval of Committee Reports of 8/30/21; Approval of Salary Schedules #8.2, 8.3 (teachers only), and #9.1; and Approval of Schedule of Bills #8.2 and #9.1. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; D. Mueller, aye; M. Uselding, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

### **VI. NEW BUSINESS:**

D. Watkins and D. Woelfel shared the District COVID19 Response Team's leading recommendation for revisions to the District's current COVID-19 mitigation protocols. The first recommended change was to require unvaccinated close contacts within the same household of a confirmed positive individual to quarantine. The second recommended change was to move the threshold for requiring masks from 5% to 2% of COVID-19 positive student/staff cases at the building-level; and to begin following CDC guidelines for quarantining of close contacts of individuals not in the same household if COVID-19 positive students/staff cases at the building-level

exceeds 10% (changing from should quarantine to must quarantine). The possible option of requiring masking for all students through the remainder of the first quarter was also discussed. C. Surfus then provided updated information on absence/homework protocols for students who are absent due to COVID-19 quarantine/isolation or other illnesses.

S. McCutcheon, seconded by Y. Klotz, moved to approve the District COVID19 Response Team's first recommendation of requiring unvaccinated close contacts within the same household of a confirmed positive individual to quarantine. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

S. McCutcheon, seconded by Y. Klotz, moved to approve a modified version of the COVID19 Response Team's second recommendation by changing the threshold for requiring masks from 5% to 3% of positive student/staff cases at the building-level. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, nay; D. Mueller, nay; S. McCutcheon, aye; B. Stevens, nay; B. Fritsch, aye. Motion passed.

Executive Committee Chair B. Stevens provided an update on the Executive Committee's August 30<sup>th</sup> meeting.

B. Stevens, coming out of Executive Committee, presented revised Board ByLaw 0160 (Meetings) for approval by majority vote. D. Mueller, seconded by Y. Klotz, moved to approve revised Board ByLaw 0160 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

Policy Committee Chair M. Uselding provided an update on the Policy Committee's August 30<sup>th</sup> meeting.

M. Uselding, coming out of Committee, presented revised Board Policies 3240 and 4240 (Employee Dress) for a first reading. Y. Klotz moved to approve the first reading of revised Board Policies 3240 and 4240 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

B. Fritsch requested a motion to approve the 2021-22 Southeastern Wisconsin School Alliance (SWSA) membership agreement. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the SWSA membership agreement as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

D. Woelfel requested Board approval of the 2021-22 Cooperative Educational Services Agency (CESA) #1 contract. M. Uselding, seconded by Y. Klotz, moved to approve the CESA #1 contract as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

M. Nettlesheim provided information on the 2021 summer school enrollment, and requested Board approval of the DPI Summer School Report. M. Uselding, seconded by D. Mueller, moved to approve the DPI summer school report as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

H. Belohlav presented the annual asbestos notification statement and requested Board approval. Y. Klotz, seconded by K. O'Connell-Perket, moved to approve the annual asbestos notification statement, updating the date to September 13, 2021. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

## **VII. UNFINISHED BUSINESS:**

B. Fritsch presented Resolution 9/13/21(1) for confirming action to fill extracurricular vacancies in the District. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolution 9/13/21(1) as presented. Roll

call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

B. Fritsch requested Board approval to accept the resignations of Shannon Duchow (Administrative Assistant to the High School Principal), effective 9/03/21; and the following staff members who are not returning for the 2021-22 school year: Cindy Kapp (Breakwater Academy Paraprofessional), Leanne Schultz (Special Education Paraprofessional), and Dawn Balogh (Food Service Utility Worker). S. McCutcheon, seconded by Y. Klotz, moved to approve the resignations as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

B. Fritsch presented Resolution 9/13/21(2) for confirming action to hire Matthew Dirkse as an Interventionist Teacher. B. McCutcheon, seconded by M. Uselding, moved to approve Resolution 9/13/21(2) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

B. Fritsch presented Resolution 9/13/21(3) to hire five full-time paraprofessionals. K. O'Connell-Perket, seconded by D. Bartlein, moved to approve Resolution 9/13/21(3) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

B. Fritsch presented Resolution 9/13/21(4) to hire three food service staff members and two lunchroom supervisors. D. Mueller, seconded by B. McCutcheon, moved to approve Resolution 9/13/21(4) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

M. Nettessheim provided an update on staffing.

Policy Committee Chair M. Uselding, presented revised Board Policy 2105 (Mission and Vision of the District) for a second and final reading. S. McCutcheon, seconded by B. Stevens, moved to approve the second and final reading of revised Board Policy 2105 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; Y. Klotz, aye; D. Bartlein, aye; M. Uselding, aye; D. Mueller, aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

M. Nettessheim provided the monthly budget update.

#### **VIII. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:**

District-wide Committee Reports by Board Members: None

Superintendent's Report: D. Watkins provided an update on the administrative team's visioning process and the principal's continuous improvement plans.

President Fritsch reviewed upcoming School Board meeting dates.

**IX. CORRESPONDENCE:** Three cards were passed around for Board review/signature.

#### **X. ADJOURN**

There being no further business to come before the Board of Education, M. Uselding, seconded by K. O'Connell-Perket, moved to adjourn the meeting. Voice vote: All aye. The meeting adjourned at 8:08 p.m.

Respectfully submitted,

Kelly O'Connell-Perket  
School Board Clerk