

## **MINUTES – Board of Education**

Port Washington-Saukville School District

October 8, 2018

### **I. REGULAR MEETING OF THE SCHOOL BOARD**

President Brenda Fritsch called the regular meeting of the Port Washington-Saukville School District Board of Education to order at 6:00 p.m. on Monday, October 8, 2018, in the Central Office Conference Room, 100 West Monroe Street, Port Washington.

**BOARD MEMEMBERS PRESENT:** Kelly O’Connell-Perket, Brian McCutcheon, Aaron Paulin, Douglas Mueller, Marchell Longstaff, Sara McCutcheon, Brian Stevens, Brenda Fritsch

**EXCUSED:** None

**OTHERS PRESENT:** Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav, Bill Schanen IV, Cara Shea, Beth Wehner, Brian Hebein, Dennis Gephart, Abigail Bordak-Raaflaub, Thad Gabrielse, Eric Burke, Sandy Crain, Joanna Bannon

### **II. PLEDGE OF ALLEGIANCE**

### **III. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:**

The Board recognized middle school teachers C. Shea and B. Wehner and their students for their Jaguar Java coffee club, which is an activity the students do as part of their life skills class. Middle School Student, Mary Kathryn Wichgers, was also in attendance. The group shared a Google Slides presentation about Jaguar Java.

### **IV. STUDENT COUNCIL REPORT:**

Junior Riley Pierringer and Senior Joanne Czarnecki gave the report. Homecoming was fun despite a game loss. A lot of students and staff members participating in the spirit days. The dance theme was “space.” The next activity that Student Council will be working on is Trick-or-Treat for the Hungry, which will take place on October 27<sup>th</sup>.

### **V. CONSENT AGENDA ITEMS:**

S. McCutcheon, seconded by K. O’Connell-Perket, moved to approve Consent Agenda items A-D and G-I, which includes Approval of Minutes of the Regular Meeting of 9/10/18 (noting one correction to attendance) and Special Meeting of 9/17/18; Approval of Committee Reports of 9/24/18; Approval of Fund Summary Reports for July 2018, Final 2017-18, and August 2018; Approval of Salary Schedules #9.2 and #10.1; Approval of DES/PWHS Renovation Fund 43 Schedule of Bills #39; Approval of Fund 38 Non-Referendum Debt Service Schedule of Bills #19.1; and Approval of Fund 39 Referendum Debt Service Schedule of Bills #19.1. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

K. O’Connell-Perket, seconded by B. McCutcheon, moved to approve Consent Agenda items D and F: Approval of Schedule of Bills #9.2 and #10.1. Roll call vote: K. O’Connell-Perket, aye; B. McCutcheon, aye; A Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, abstain; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

### **VI. UNFINISHED BUSINESS:**

*President Fritsch requested that Item VII.A. be moved forward for consideration.*

Coach B. Hebein was in attendance with seniors Nolan Mueller and Isaac McKinney to request Board approval for the Varsity Boys Basketball Team to travel to Chapin, South Carolina on December 26-30, 2018 to play in a tournament hosted by Chapin High School. Coach Hebein provided a PowerPoint presentation on their trip plans. S. McCutcheon, seconded by A. Paulin, moved to approve the trip as presented. Voice vote: All aye. Motion passed unanimously.

A. Bordak-Raaflaub requested Board approval for the Middle School Choir students to travel to St. Louis, Missouri on May 3-5, 2019 to take part in a variety of musical experiences. S. McCutcheon, seconded by M. Longstaff, moved to approve the trip as presented. Voice vote: All aye. Motion passed unanimously.

D. Gephart requested Board approval of the Limited Edition's trip to Wisconsin Dells on October 31-November 1, 2018 to perform for the Wisconsin Association of Gifted and Talented Students. M. Longstaff, seconded by K. O'Connell-Perket, moved to approve the trip as presented. Voice vote: All aye. Motion passed unanimously.

*Return to posted agenda.*

Dr. Weber presented Resolution 10/08/18(1) to fill a 2018-19 extracurricular vacancy in the District. M. Longstaff, seconded by B. McCutcheon, moved to approve Resolution 10/08/18(1) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber reluctantly requested Board approval to approve the retirement of Kymber McCutcheon from her position as a nurse for the District, with November 23, 2018 being her last day of work. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Kymber's retirement request as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, abstain; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 10/08/18(2) to hire Terry Krueger as a 60% Communications Teacher in the District, beginning 9/13/18. S. McCutcheon, seconded by B. Stevens, moved to approve Resolutions 10/08/18(2) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 10/08/18(3) to hire Elicia Timberlake a part-time 4K Secretary and Office Assistant in the District, beginning 9/24/18. K. O'Connell-Perket, seconded by S. McCutcheon, moved to approve Resolutions 10/08/18(3) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 10/08/18(4) to hire Cynthia Rosenberg as the District Office Receptionist, beginning 9/24/18. M. Longstaff, seconded by B. Stevens, moved to approve Resolutions 10/08/18(4) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

J. Froemming, on behalf of the Construction Change Order Committee, requested confirming action on high school construction change orders #101R: Replace (14) existing doors & hardware at the Auditorium, at a cost of \$19,935; and #106: Infill stairs and old boiler room and create reinforced dumpster pad, at a cost not to exceed \$47,500. B. McCutcheon, seconded by M. Longstaff, moved to approve construction change orders #101R and #106 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

J. Froemming requested confirming action on high school construction change orders #103: Return (3) Hot Cards, for a credit of \$3,719; #104: PS #50 – Power to handicap door operators at main entrance, at a cost of \$3,064; and #105: Added Tackboards as requested by Eric Burke, at a cost of \$2,378. B. McCutcheon, seconded by A. Paulin, moved to approve construction change orders #103, #104, and #105 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber, J. Froemming, E. Burke, and T. Gabrielse provided a construction update.

Dr. Weber and H. Belohlav presented the summaries of incoming and outgoing alternative open enrollment applications for confirming action. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve

incoming alternative open enrollment applications #17-18 as presented. Voice vote: all aye. Motion passed unanimously. S. McCutcheon, seconded by B. McCutcheon, moved to approve outgoing alternative open enrollment application #21 as presented. Voice vote: all aye. Motion passed unanimously.

Dr. Weber and J. Froemming requested Board approval to go out to bid for potential TJ capital improvement projects, as recommended by the Building and Grounds Committee. B. McCutcheon, seconded by A. Paulin, moved to give District administration the authority to go out for bid for potential capital improvement projects at the middle school. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber provided information on the upcoming Character Counts Celebration and requested Board approval for the annual re-signing of the Character Counts Community Resolution between the School District, the City of Port Washington, and the Village of Saukville. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve the re-signing of the Character Counts Resolution. Voice vote: all aye. Motion passed unanimously.

Dr. Weber, D. Woelfel, and C. Surfus provided an update on the PWSSD Community Mental Health Committee and the successful author event and book signing to kick-off our "Community Read."

J. Froemming provided monthly and year-end budget updates.

## **VII. NEW BUSINESS:**

B. Fritsch presented the draft 2018-2019 School Board Goals. After a brief discussion, B. Fritsch asked Board members to contact her with any additional wordsmithing for action at the November regular Board meeting.

J. Froemming presented the annual Asbestos Notification statement and requested Board approval. K. O'Connell-Perket, seconded by B. Stevens, moved to approve the annual Asbestos Notification for the 2018-19 school year as presented. Voice vote: all aye. Motion passed unanimously.

## **VIII. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:**

District-wide committee reports by Board members: None

Board members discussed plans for holiday cards and gifts for staff members.

Dr. Weber provided information on the 2019 Wisconsin State Education Convention and the 2019 National School Board Association Annual Conference.

B. Fritsch and Dr. Weber discussed upcoming Board meeting dates.

## **IX. UPCOMING COMMITTEE INFORMATION: None**

## **X. CORRESPONDENCE: None**

## **XI. ADJOURN**

There being no further business to come before the Board of Education, K. O'Connell-Perket, seconded by B. McCutcheon, moved to adjourn the meeting. Voice vote: all aye. Motion passed unanimously. Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Kelly O'Connell-Perket  
School Board Clerk