

MINUTES – Board of Education

Port Washington-Saukville School District

December 10, 2018

I. MEETING OF THE SCHOOL BOARD

President Brenda Fritsch called the meeting of the Port Washington-Saukville School District Board of Education to order at 5:45 p.m. on Monday, December 10, 2018, in the Central Office Conference Room, 100 West Monroe Street, Port Washington.

BOARD MEMBERS PRESENT FOR CLOSED SESSION: Kelly O'Connell-Perket, Brian McCutcheon, Aaron Paulin, Douglas Mueller, Marchell Longstaff, Sara McCutcheon, Brian Stevens, Brenda Fritsch

OTHERS PRESENT FOR CLOSED SESSION: Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav

II. ADJOURN TO CLOSED SESSION per Wis. Stats. 19.85(1)(c) FOR THE PURPOSE OF CONSIDERING AN ADMINISTRATIVE CONTRACT:

K. O'Connell-Perket, seconded by B. McCutcheon, moved to adjourn to closed session per Wis. Stats. 19.85(1)(c) for the purpose of considering an administrative contract. Voice vote: all aye. Meeting adjourned to closed session at 5:45 p.m.

III. RETURN TO OPEN SESSION:

B. McCutcheon, seconded by K. O'Connell-Perket, moved to return to open session. Voice vote, all aye. Meeting returned to open session at 6:20 p.m.

BOARD MEMBERS PRESENT FOR OPEN SESSION: Kelly O'Connell-Perket, Brian McCutcheon, Aaron Paulin, Douglas Mueller, Marchell Longstaff, Sara McCutcheon, Brian Stevens, Brenda Fritsch

OTHERS PRESENT FOR OPEN SESSION: Dr. Weber, Jim Froemming, Duane Woelfel, Chris Surfus, Heidi Belohlav, Bill Schanen IV, Joanna Bannon, Eric Burke, Chad Brakke, Jodi Swagel, John Bunyan, Steve Sukawaty, Jane Gennerman, Deb Anderson, Lori Large, Angelo LaRosa, Melissa Yanke, Abigail Bordak-Raaflaub, Jennifer Schowalter, Riley Pierringer

IV. PLEDGE OF ALLEGIANCE

V. PARENT/VISITOR PARTICIPATION/CONTRIBUTIONS ON AGENDA AND NON-AGENDA ITEMS:

Attendees were treated to three Christmas carols performed by the very talented Thomas Jefferson Middle School Jaguar Jazz students, under the direction of their Vocal Music Teacher A. Bordak-Raaflaub.

The Board recognized the Green Bay Packers Foundation for awarding Lincoln Elementary School a \$3,000 grant. Lincoln Parent Group (PALS) President J. Schowalter and Kindergarten Teacher M. Yanke reported on the grant writing and application process, and explained how the funds will be used to purchase additional books for the students' Units of Study in Reading.

VI. STUDENT COUNCIL REPORT:

R. Pierringer, Junior, gave the report. The Student Council participated in the Gift-a-Child Program again this year. A total of 34 students participated, providing \$1,500 worth of Christmas gifts to children in the community. The next event the Student Council will be working on is planning the Turnabout dance.

VII. CONSENT AGENDA ITEMS:

S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Consent Agenda items A, B, D, F, and G, which includes Approval of Minutes of the Regular Meeting of 11/12/18; Approval of Committee Reports of 11/26/18; Approval of Salary Schedules #10.2 and #11.1; Approval of Schedule of Bills #11.2; and Approval of DES/PWHS Renovation Fund 43 Schedule of Bills #41. Voice vote: all aye. Motion passed unanimously.

K. O'Connell-Perket, seconded by B. McCutcheon, moved to approve Consent Agenda item E: Approval of Schedule of Bills #11.2. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, abstain; B. Stevens, aye; B. Fritsch, aye. Motion passed.

VIII. NEW BUSINESS:

A. LaRosa requested Board approval for the Varsity Wrestling team to travel to Wausau and Merrill, Wisconsin on December 27-29, 2018 to take part in the Northern Exposure Dual Tournament. S. McCutcheon, seconded by B. McCutcheon, moved to approve the trips as presented. Voice vote: all aye. Motion passed unanimously.

S. McCutcheon, seconded by K. O'Connell-Perket moved to offer an 18-month administrator contract for John Bunyan as an Assistant Principal/Athletic Director at Thomas Jefferson Middle School, beginning January 28, 2019. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, abstain; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed.

K. O'Connell-Perket, seconded by M. Longstaff, moved to accept the Green Bay Packers Foundation's donation of \$3,000 to Saukville Elementary School for the purchase of additional books for the Units of Study in Reading. Voice vote: all aye. Motion passed unanimously.

The Board took action on early graduation requests as presented by Principal Burke, for the following students: Allison Slamann, Alexandra Nicole Kaye, Nicole Turenne, Katelyn Sadler, Madyson Contreras-Perrin, Rory Cryns, Courtney Smith, Jenna Szydel, Isabel Reed, Je'Leesa Hampton, Zach Kirmse, and Nolan Catrall. Students in attendance spoke about their plans after graduation. B. McCutcheon, seconded by K. O'Connell-Perket, moved to approve each students' early graduation requests as presented, pending the completion of all required credits. Voice vote: all aye. Motion passed unanimously.

C. Surfus, C. Brakke provided a detailed analysis thus far on the District's School Report Cards from the Wisconsin Department of Public Instruction. E. Burke then gave a report on the students' success on the advanced placement tests.

J. Froemming presented a tax chargeback from the Village of Saukville in the amount of \$12,075.48. S. McCutcheon, seconded by B. Stevens, moved to approve payment of the tax chargeback in the amount of \$12,075.48. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, abstain; B. Fritsch, aye. Motion passed unanimously.

J. Froemming requested Board approval for a cash flow borrowing short-term line of credit for up to \$750,000 at an interest rate of 3.99%. S. McCutcheon, seconded by M. Longstaff, moved to approve the line of credit of \$750,000 with Partnership Bank. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

M. Longstaff, coming out of committee, requested Board approval of the first reading of replacement Board Policy 8420 (Emergency Drills Involving Students); revised Board Policy 8410 (School Safety Plan and Crisis Intervention); new Board Policy 8415 (Threats of School Violence); revised Board Policy 8431 (Preparedness for Toxic Hazard and Asbestos Hazard); and revised Board Policies 3213 and 4313 (Student Safety and Well-Being). Voice vote: all aye. Motion passed unanimously.

The Board reviewed the School Violence Event Drill Evaluations from the three elementary schools, the middle school, the high school, and Breakwater Academy. M. Longstaff, seconded by S. McCutcheon, moved to approve the School Violence Event Drill Evaluation forms of Dunwiddie Elementary School, dated 10/29/18; Lincoln Elementary School, dated 11/28/18; Port Washington High School, dated 10/22/18, 11/12/18, and 11/01/18; Breakwater Academy, dated 11/29/18; Saukville Elementary School, dated August-December; and Thomas Jefferson Middle School, dated 11/28/18. Voice vote: all aye. Motion passed unanimously.

Dr. Weber and the District Safety Coordinator also notified the Board that building-level all staff safety training took place as follows: Dunwiddie Elementary School on 8/28/18, Lincoln Elementary School on 8/30/18, Saukville Elementary School on 8/30/18, Thomas Jefferson Middle School on 9/05/18, Port Washington High School on 9/26/18, and Breakwater Academy on 11/29/18; and that law enforcement and the fire department reviewed all of the school building safety procedures on 11/28/18 at the quarterly meeting of the District-wide Safety Committee.

Dr. Weber notified the Board of changes needed in the District's Safety Plan/Crisis Manual. B. McCutcheon, seconded by D. Mueller, moved to authorize the Administrative Council to make changes to the District's current Safety Plan/Crisis Manual and to submit the updated version to the Wisconsin Department of Justice by 1/01/19. Voice vote: all aye. Motion passed unanimously.

IX. UNFINISHED BUSINESS:

Dr. Weber presented Resolution 12/10/18(1) to fill 2018-19 extracurricular vacancies in the District. S. McCutcheon, seconded by K. O'Connell-Perket, moved to approve Resolution 12/10/18(1) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber requested confirming action to approve Nicole Bares' resignation from her kindergarten teaching position at Lincoln Elementary School, effective November 30, 2018. S. McCutcheon, seconded by B. Stevens, moved to approve the resignation as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber presented Resolution 12/10/18(2) to hire Abigail Kirchen as the new District Nurse, beginning on 12/10/18. S. McCutcheon seconded by B. Stevens, moved to approve Resolutions 12/10/18(2) as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens aye; B. Fritsch, aye. Motion passed unanimously.

J. Froemming requested confirming action on high school construction change orders #107: PS #51 – Change from (4) speakers to (6) at the Auditorium stage front, at a cost of \$720; #108: PS #52 – Revised paint colors on soffits at gym alcove doors & above display cases/add Plam counter on lateral files, at a cost of \$1,458; #109: PS #53 – Custom Pirate Logo in LVT flooring at main entrance, at no additional cost; #110: PS #54 – Added soffit between Commons D100 and upper & lower cafeteria, at a cost of \$6,245; #111: PS#54 – Add (3) railings at upper IMC, at a cost of \$3,452; #112: PS #55 – Additional doors at Black Box to create an exit corridor, at a cost of \$13,649; and #115: Install door control system in the main office E102, at a cost of \$3,519. S. McCutcheon, seconded by B. McCutcheon, moved to approve construction change orders #107-112 and 115 as presented. Roll call vote: K. O'Connell-Perket, aye; B. McCutcheon, aye; A. Paulin, aye; D. Mueller, aye; M. Longstaff; aye; S. McCutcheon, aye; B. Stevens, aye; B. Fritsch, aye. Motion passed unanimously.

Dr. Weber, J. Froemming, and E. Burke provided a brief construction update.

J. Froemming provided a monthly budget update.

X. ADMINISTRATIVE/MANAGEMENT REPORTS or ANNOUNCEMENTS:

District-wide committee reports by Board members: B. McCutcheon and A. Paulin reported on the quarterly District-Wide Safety Committee meeting from 11/28/18.

The Board discussed final preparation for holiday cards and gifts.

The Board discussed plans for the 2019 Wisconsin State Education Convention and the 2019 National School Board Association Annual Conference. B. McCutcheon and K. O'Connell-Perket will be recognized at the state convention for 20 years on the School Board.

B. Fritsch and Dr. Weber discussed upcoming Board meeting dates.

XI. UPCOMING COMMITTEE INFORMATION:

The Building and Grounds Committee and Policy Committee will meet on 12/17/18 at the high school.

XII. CORRESPONDENCE: None

XIII. ADJOURN

There being no further business to come before the Board of Education, S. McCutcheon, seconded by K. O'Connell-Perket, moved to adjourn the meeting. Voice vote: all aye. Motion passed unanimously. Meeting adjourned at 9:03 p.m.

Respectfully submitted,

Kelly O'Connell-Perket
School Board Clerk