

**Board of Education
COMMITTEE REPORT
Port Washington-Saukville School District
District Office Conference Room
Monday, October 25, 2021**

Executive Committee

6:33-7:25 p.m.

Committee Members Present: Brian Stevens, Doug Mueller, Brenda Fritsch, Kelly O'Connell-Perket
Other Board Members Present: Brian McCutcheon, Yvonne Klotz, Danielle Bartlein (left at 7:22 p.m.),
Sara McCutcheon
Others Present: Dave Watkins, Duane Woelfel (left at 6:39 p.m.), Chris Surfus, Mel Nettesheim,
Heidi Belohlav, Sandy Crain, Bill Schanen IV

The meeting was called to order by Executive Committee Chair B. Stevens at 6:33 p.m.

D. Woelfel provided an update on COVID-19 cases in the District and the recently-implemented COVID-19 testing site at the high school.

M. Nettesheim provided an update on the School Perceptions survey.

C. Surfus provided an update on the varied instructional delivery methods during long absence periods for students in grades K-4 and 5-12.

The following future Board and Board Committee agenda items were established: an update to the full board in January on the solar panels at the high school; an ongoing executive committee agenda item on instructional delivery during student absences; and an update on DPI report card data, intervention, and school improvement plans at the December (elementary grades) and January (middle and high school grades) full board meetings. President Fritsch requested that updates on any supply chain issues affecting the District be included in the Board's weekly update. Board members also requested a list of current district-wide committees which have or are in need of Board member representation.

D. Mueller requested that as part of the Board Human Resources Committee's work on the revised employee manual and related personnel procedures, they include the development of employee offboarding procedures.

D. Mueller inquired about the District's website not being mobile-friendly. M. Nettesheim responded that she is in the process of checking into various options for moving to a more mobile-friendly website hosting platform.

Adjourn: K. O'Connell-Perket, seconded by B. Fritsch, moved to adjourn at 7:25 p.m. Voice vote: all Aye.
Motion passed unanimously.