

**Board of Education  
COMMITTEE REPORT  
Port Washington-Saukville School District  
District Office Conference Room  
Monday, December 20, 2021**

**Human Resources Committee**

5:30-5:49 p.m.

Committee Members Present: Brenda Fritsch, Sara McCutcheon, Brian McCutcheon, Matthew Uselding

Committee Members Excused: Matthew Uselding (arrived at 5:44)

Other Board Members Present: Yvonne Klotz

Others Present: Mel Nettesheim (via Google Meet), Dave Watkins, Heidi Belohlav, Sandy Crain, Bonnie Brunner, Jen Peer

The meeting was called to order by Committee Chair B. Fritsch at 5:30 p.m.

The Committee met in Open Session to exchange proposals under the auspices of Act 10 with the Port Washington-Saukville Education Association Support Staff Negotiations Group.

B. McCutcheon, seconded by S. McCutcheon, moved to adjourn to closed session per Wis. Stats. 19.85 (1)(e) to engage in negotiations with the Port Washington-Saukville Education Association Support Staff Negotiations Group. Voice vote: all Aye. Motion passed.

Return to Open Session and Adjourn: B. McCutcheon, seconded by S. McCutcheon, moved to return to open session and adjourn at 5:49 p.m. Voice vote: all Aye. Motion passed unanimously.

**Extracurricular Programs Committee**

6:02-6:29 p.m.

Committee Members Present: Danielle Bartlein, Kelly O'Connell-Perket, Brian McCutcheon, Sara McCutcheon

Committee Members Excused: None

Other Board Members Present: Yvonne Klotz, Douglas Mueller, Matthew Uselding, Brenda Fritsch

Others Present: Mel Nettesheim (via Google Meet), Heidi Belohlav, Sandy Crain, Nate Hinze, Bill Schanen IV

The meeting was called to order by Committee Chair D. Barlein at 6:02 p.m.

The Committee received an update from High School Assistant Principal/Activities Director N. Hinze on fall and winter high school sports. N. Hinze also provided an update on the new mobile ticketing system for school-sponsored events.

M. Nettesheim advised the Committee that she will be bringing updated facility use/fee policies (for both athletics and other activities/clubs) forward for to the Committee's consideration in early 2022.

Adjourn: B. McCutcheon, seconded by K. O'Connell-Perket, moved to adjourn at 6:29 p.m. Voice vote: all Aye. Motion passed unanimously.

**Human Resources Committee**

6:30-7:00 p.m.

Committee Members Present: Brenda Fritsch, Sara McCutcheon, Brian McCutcheon, Matthew Uselding

Committee Members Excused: None

Other Board Members Present: Yvonne Klotz, Danielle Bartlein  
Others Present: Mel Nettesheim (via Google Meet), Heidi Belohlav, Bill Schanen IV

The meeting was called to order by Committee Chair B. Fritsch at 6:30 p.m.

The Committee received an update from M. Nettesheim on the draft changes to the District Employee Manual. She will be meeting with District HR sub-committee group again soon to continue their work on the manual.

Changes to begin in January 2022 include waiving the fee employees have historically paid for the use of their second personal day; as well as increasing hourly pay rates for food service substitutes and substitute educational assistants (formerly substitute paraprofessionals), so as to be more competitive in the marketplace.

M. Nettesheim shared the draft new pay scales for permanent hourly employees (paraprofessionals, administrative assistants, custodial staff, and food service staff), with the Committee. The final recommended pay scales for these groups will go to the full Board for approval in January.

The plan is to roll out the remaining changes to the District Employee Manual by July 1, 2022, for the start of the 2022-23 school year.

Adjourn: B. McCutcheon, seconded by M. Uselding, moved to adjourn at 7:00 p.m. Voice vote: all Aye. Motion passed unanimously.