
Proposed 2nd Semester Reentry Update

Port Washington-Saukville School District

Updated: January 7, 2021



Introduction

On Monday, July 20, 2020, the School Board approved a framework for the beginning of school in September. This framework consisted of a multi-phased plan which included core competency goals, research, and collaboration. As of January 7th, 2021, the Port Washington-Saukville School District is currently in Phase 3 at the elementary schools and Phase 2 at middle and high school. This update is a proposed plan for entering into Phase 4 at the elementary, middle school, and high school levels. This updated proposal will review the history and provide the background on the decisions made up to this point based on the knowledge the District had at the time.

As part of the reentry process, parents were surveyed to identify the three core commitments PWSSD will keep in mind when making key decisions. The following three commitments were identified:

Academic Progress

Continued academic growth and progress, across all grade levels, is an important factor in our decision-making process.

Social Development

Relationship-building, emotional support, and social interactions are important components driving our planning.

Health and Safety

Student and staff safety will be a priority as we plan for the 2020-2021 school year.

Research and Collaboration

The decision to return to school during the 2020-21 school year required research, guidance, and collaborative decision-making. The School District continues to seek guidance from the following key resources along with other partnerships listed below:

- Key resources & partnerships used throughout the multi-phase plan:
 - Professional resources
 - Centers for Disease Control and Prevention
 - Washington Ozaukee Public Health Department
 - Wisconsin Department of Public Instruction
 - Wisconsin Department of Health Services
 - American Academy of Pediatrics
 - Collaborative resources (local)
 - State and Regional Superintendent Meetings
 - Wisconsin Association of School Business Officials
 - Northern Association of School Business Officials
 - Informal human resources, technology, special education, teacher networking
 - Collaborative resources (internal)
 - Teacher/staff team meetings
 - Administrative Council meetings
 - Informal parent meetings
 - School District Nurse
 - District Google team
 - Staff and parent surveys
 - Surveys to Parents
 - April 2020, June 2020, July 2020, December 2020
 - Surveys to Staff
 - June 2020, November 2020

Phase 4 - Proposal

The Port Washington-Saukville School District continues to work with the available resources listed in this document to determine when and how to move between phases. Based on the research and collaboration with other local districts, experts, and internal resources Phase 4 can be accomplished. Moving to Phase 4 allows the District to better meet the core commitments PWSSD identified through the use of the reentry process; academic progress, social development, and health and safety

Mitigation strategies outlined under the “district-wide guidelines” will continue to be provided. The district is confident the introduction of live streaming/synchronous learning will provide families a path of success to the best education possible by means of a distanced approach. This offering will also reduce the number of students physically in the building at one time which allows for a greater amount of physical distancing.

Phase 4 will allow more contact time for all students and their teachers and/or resources needed and will provide academic progress and success in a variety of options that best meets the needs of all families.

Overall Multi-Phase Plan

Movement between phases will be reviewed in collaboration with the resources listed above.



Elementary Schools



Recommendation

Beginning January 25, 2021, elementary schools are prepared to return to in-person instruction, five days per week as outlined in Phase 4 of the PWSSD Reentry Plan.

Adjustments

Live Streaming/Synchronous Learning

- Live streaming/synchronous learning of classes will be available for students that are quarantined or ill.
- Students will access their class through a virtual classroom link.
- 4th-grade students currently participating in the in-house remote learning cohort will move to live streaming/synchronous learning within their home school.

Current Practices

External Programs

- The Accelerate Education Platform will continue to be an option for those students that enrolled in this program at the beginning of the year.

Scheduling

- Each elementary school has already implemented adjustments to lunch, recess, supervision, and specials schedules as part of the initial reentry plan. These adjustments will remain in place.

Thomas Jefferson Middle School



Recommendation

Beginning January 25, 2021, Thomas Jefferson Middle School is prepared to return to in-person instruction, five days per week as outlined in Phase 4 of the PWSSD Reentry Plan.

Adjustments

Live Streaming/Synchronous Learning

- Live streaming/synchronous learning of classes will be available for families wanting this option, as well as for students that are quarantined or ill.
- Students will access their class through a virtual classroom link.
- Students currently participating in the in-house remote learning cohort will move to live streaming/synchronous learning.

Lunch

- Lunch will be in the TJ cafeteria and the stage area will be utilized to increase the amount of space.
- Weather permitting, outdoor spaces will also be available to students.

Arrival/Dismissal

- Students may begin entering the school at 7:15 am. Upon arrival, all students will enter the building and proceed directly to their classroom.
- Students will exit the building after the final bell. Students are not allowed to remain in the building unless prior arrangements have been made.
- School ends at 2:44 pm and busses will depart at approximately 2:55 pm.
- If extra-curricular activities are held after school, these students are directed to these areas immediately.

Current Practices

External Programs

- The Accelerate Education and Wisconsin Virtual School will continue to be an option for those students that enrolled in this program at the beginning of the year.

Schedule

8th Grade			7th Grade	
M - F	Min		M - F	Min
8P1 7:30-8:15	45		7P1 7:30-8:30	60
8P2 8:18-9:03	45		7P4 8:33-9:33	60
WIN 9:06-9:46	40		7P2 9:36-10:21	45
8P3 9:49-10:49	60		7P3 10:24-11:09	45
8P4 10:52-11:52	60		WIN 11:12-11:52	40
Lunch 11:55-12:38	43		LUNCH 11:55-12:38	43
8P5 12:41-1:41	60		7P5 12:41-1:41	60
8P6 1:44-2:44	60		7P6 1:44-2:44	60
6th Grade			5th Grade	
M - F	Min		M - F	Min
6P1 7:30-8:30	60		5P1 7:30-8:30	60
6P2 8:33-9:33	60		5P2 8:33-9:33	60
6P3 9:36-10:36	60		5P3 9:36-10:36	60
Lunch 10:39-11:22	43		Lunch 10:39-11:22	43
6P4 11:25-12:10	45		5P4 11:25-12:25	60
6P5 12:13- 12:58	45		WIN 12:28- 1:08	40
6P6 1:01-2:01	60		5P5 1:11-1:56	45
WIN 2:04-2:44	40		5P6 1:59-2:44	45

Port Washington High School



Recommendation

Beginning January 25, 2021, Port Washington High School is prepared to return to in-person instruction, five days per week as outlined in Phase 4 of the PWSSD Reentry Plan.

Adjustments

Live Streaming/Synchronous Learning

- Live streaming/synchronous learning of classes will be available for families wanting this option, as well as for students that are quarantined or ill.
- Students will access their class through a virtual classroom link.

Lunch

- In order to reduce the number of students in the cafeteria, juniors and seniors will be allowed off-campus privileges for lunch.

Current Practice

External Programs

- The Wisconsin Virtual School will continue to be an option for those students that enrolled in this program at the beginning of the year.

Lunch

- The cafeteria, the upper cafeteria, and the lower deck between the gym and the wrestling room will be utilized.
- Weather permitting, outdoor spaces will also be available to students.

Arrival/Dismissal

- Students may begin arriving at school at 7:00 am. Upon arrival, all students will enter the building and proceed directly to their classroom.
- Students will exit the building after the final bell. Students are not allowed to remain in the building unless prior arrangements have been made.
- Busses will depart at 2:48 pm.
- If extra-curricular activities are held after school, these students are directed to these areas immediately.

Schedule

The current cohorts will be dissolved and Block A and Block B days will be initiated.

Port Washington High School									
2020-21									
Monday		Tuesday		Wednesday		Thursday		Friday	
A		B		Period 1	7:25-8:10	A		B	
Period 1	7:25-9:00	Period 2	7:25-9:00	Period 2	8:15-9:00	Period 1	7:25-9:00	Period 2	7:25-9:00
				Period 3	9:05-9:53				
				Period 4	9:58-10:43				
Period 3	9:05-10:43	Period 4	9:05-10:43			Period 3	9:05-10:43	Period 4	9:05-10:43
				Early Lunch	10:48-11:18				
				Early Class	10:48-11:33				
Period 5		Period 6				Period 5		Period 6	
Early Lunch	10:48-11:18	Early Lunch	10:48-11:18	Late Lunch	11:38-12:08	Early Lunch	10:48-11:18	Early Lunch	10:48-11:18
Late Class	11:23-12:58	Late Class	11:23-12:58	Late Class	11:23-12:08	Late Class	11:23-12:58	Late Class	11:23-12:58
Period 5		Period 6				Period 5		Period 6	
Early Class	10:48-12:23	Early Class	10:48-12:23	Period 6	12:13-12:58	Early Class	10:48-12:23	Early Class	10:48-12:23
Late Lunch	12:28-12:58	Late Lunch	12:28-12:58			Late Lunch	12:28-12:58	Late Lunch	12:28-12:58
Period 7	1:03-2:38	Period 8	1:03-2:38	Period 7	1:03-1:48	Period 7	1:03-2:38	Period 8	1:03-2:38
				Period 8	1:53-2:38				

District-Wide Guidelines



Attendance

Daily attendance is required and will be taken for all students both in-person and live-streaming/synchronous learning. It is not permissible for students to obtain job/employment during educational hours unless involved in a school-approved apprenticeship or work/business coop. Students must be in attendance for all scheduled classes to be eligible to participate in extracurricular activities.

Mode of Learning

The middle school and high school will send out correspondence asking all families/students to choose one of the following modes of learning options. *Please note: Hybrid is replaced with live-streaming/synchronous learning.*

- Option 1: In-person learning 5-days a week
- Option 2: Live streaming/synchronous learning 5-days a week

Live-Streaming/Synchronous Learning

Students electing to participate in live streaming/synchronous learning will be expected to abide by the following guidelines:

- Students are expected to be an active participant for the entire duration of each class.
- Students are expected to follow all applicable guidelines and procedures found in the student handbook.

Classroom Setup

Desks, tables, and other classroom furniture will be arranged to promote as much physical distancing as possible. Whenever possible, students will be arranged in the same direction and spaced appropriately. Each teacher will review his or her classroom setup and make adjustments to promote physical distancing.

Technology

New laptops were distributed to teachers in early November with a built-in microphone and camera. Webcams with a built-in microphone as well as a document camera are available to teachers, if needed, to conduct live-streaming/synchronous learning.

Field Trips and Assemblies

No field trips, overnight stays, or large group assemblies will take place until further notice.

School Health Guidelines

The district nurse will follow the current recommendations from the Washington Ozaukee Public Health Department, the Wisconsin Department of Health Services, and the Centers for Disease Control and Prevention (CDC) to determine quarantine and isolation requirements for students and staff.

Quarantine/contact tracing

- Close contact is defined by the CDC as anyone within 6 feet (mask or no mask) of a COVID positive individual for more than 15 minutes cumulative throughout the day.
- An individual is also considered a close contact if he or she has had direct contact (coughed on, sneezed on, or touched by) with a COVID positive person (even if less than 15 minute interaction).
- Individuals determined to be a close contact to a COVID positive person during their contagious period will be required to complete a quarantine. The quarantine timeline will be determined using the most current CDC recommendations.

Face Coverings

Students and staff are required to wear a cloth face-covering throughout the day. A shield may be worn in addition to a cloth face covering. Students will be given the opportunity to temporarily remove their face covering when the staff determines it can be done so safely.

Safety and Cleaning

We will continue to follow the safety and cleaning practices outlined in the reentry plan. Each classroom has a hand-sanitizing station and disinfectant wipes. Students received instructions on how to best physically distance, wear their mask, and how to help sanitize and disinfect the classroom at the end of each class period. In addition, classrooms will continue to be cleaned daily by custodial staff with additional cleaning occurring when in-person instruction is not in session. Teachers will continue to coordinate student traffic throughout the building to reduce congestion with other classes.

Safety Drills

Each building will continue to practice safety drills throughout the school year. In some instances, the drills have been modified to promote physical distancing.

Physical Distancing

The district will make every effort to physically distance as much as possible.

Supplies

Students will use their own supplies whenever possible.

Visitors

All essential visitors will continue to be required to wear a mask throughout their visit and must check in at the main office. Meetings with parents will be conducted virtually whenever possible. Parents are asked to make appointments to meet with office staff in advance to limit potential exposure.

Communication

The Port Washington-Saukville School District prides itself on being able to listen, reflect, and make adjustments as necessary to create the best possible environment and experience for all students.

In-Touch Groups

- A new group will be formed that will consist of parents, staff, administrators and a school board representative to listen to any ongoing topics, improvements, and successes in the district. This group will primarily focus on safety and pandemic processes specific to COVID-19.
- The middle and high school will continue to work with multiple student groups to discuss ongoing topics, improvements, and successes in the school.