

MINUTES – Board of Education

Port Washington-Saukville School District
June 29, 2020

President Brenda Fritsch called the special meeting of the Port Washington-Saukville School District Board of Education to order at 6:49 p.m. on Monday, June 29, 2020, in the Port Washington High School Lighthouse Room, 427 W. Jackson Street, Port Washington.

PRESENT: Kelly O'Connell-Perket, Yvonne Klotz, Brian McCutcheon, Aaron Paulin, Matthew Uselding, Douglas Mueller, Brian Stevens, Brenda Fritsch

EXCUSED: Sara McCutcheon

OTHERS PRESENT: Dr. Michael Weber, Jim Froemming, Chris Surfus, Heidi Belohlav (via telephone), Bill Schanen IV, Tera Rogers

II. ACTION ON OPEN ENROLLMENT APPLICATIONS FOR 2020-21

Dr. Weber provided an overview of the open enrollment process. The Board also reviewed their space designation chart and Board action on 2020-21 space determinations from January, 2020.

B. McCutcheon, seconded by A. Paulin, moved to approve incoming 2020-21 open enrollment applications #1-10, 12-21, 23-33, 35, and 37-46. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

B. McCutcheon, seconded by K. O'Connell-Perket, moved to deny incoming 2020-21 open enrollment applications #11, 22, 34, and 36 due to not enough space in the special education programs needed. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

B. McCutcheon, seconded by A. Paulin, moved to approve outgoing 2020-21 open enrollment applications #1-72. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

III. ACTION ON CONTRACT WITH HILLSIDE CONSULTANT

B. McCutcheon, seconded by Y. Klotz, moved to approve the hillside consulting services contract with Miller Engineers and Scientists in the amount not to exceed \$38,100. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

IV. FALL PLANNING FOR THE BEGINNING OF SCHOOL

Dr. Weber provided a summary of the guidelines released by the Wisconsin Department of Public Instruction in regard to safely reopening schools this fall. The Administrative Council is analyzing the guidelines, with a goal of having a plan ready for the School Board's review and action on July 27th. Dr. Weber shared a copy of the most recent letter he sent to parents/guardians to keep them up-to-date on planning for the beginning of school in the fall. The administration is also surveying parents/guardians and staff to get their input.

V. REPORT ON PARENT AND TEACHER END OF THE YEAR SURVEY RESULTS

C. Surfus gave a report on the results of the end of the year survey parents and teachers completed in regard to the online learning that took place this past spring as a result of school closures in response to Covid-19 and the Governor's "Safer at Home Order."

VI. ACTION ON ADDITIONAL 7TH GRADE TEACHER

Dr. Weber requested Board approval to hire an additional 7th Grade Teacher due to a larger 7th grade class size, which will allow for additional social distancing as part of the District's Covid-19 safety measures. Y. Klotz, seconded by K. O'Connell-Perket, moved to approve the hire of an additional 7th Grade Teacher. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

VII. ACTION ON EXTENDING EARLY RETIREMENT

Dr. Weber requested Board approval to open up a retirement window from June 30th through July 15th for teachers and paraprofessionals, and to waive any liquidated damages for resignations from education submitted during this time frame. Y. Klotz, seconded by K. O'Connell-Perket, moved to approve the early retirement window and waive liquidated damages for resignations submitted during the dates indicated. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed.

VIII. SUMMARY OF ERIC BURKE AND CHAD BRAKKE EXIT INTERVIEW

Dr. Weber and President Fritsch provided an update on the recent exit interviews they held with outgoing High School Principal Eric Burke and Saukville Elementary Principal, Chad Brakke; who have each accepted a position as superintendent of another school district.

IX. ADJOURN TO CLOSED SESSION per Wis. Stats. 19.85(1)(c) for the purpose of reviewing administrator performance evaluation

B. Fritsch, seconded by K. O'Connell-Perket, moved to adjourn to closed session per Wis. Stats. 19.85(1)(c) for the purpose of reviewing administrator performance evaluation. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed. Meeting adjourned to closed session at 8:02 p.m.

X. RECONVENE TO OPEN SESSION

B. McCutcheon, seconded by M. Uselding, moved to return to open session. Roll call vote: D. Mueller, aye; Y. Klotz, aye; M. Uselding, aye; S. McCutcheon, aye; B. McCutcheon, aye; B. Stevens, aye; K. O'Connell-Perket, aye; A Paulin, aye; B. Fritsch, aye. Motion passed. Meeting returned to open session at 9:28 p.m.

XI. ADJOURN

There being no further business to come before the Board of Education, B. McCutcheon, seconded by M. Uselding, moved to adjourn the meeting. Voice vote: All aye. Motion passed unanimously.

The meeting adjourned at 9:28 p.m.

Respectfully submitted,

Kelly O'Connell-Perket
School District Clerk