

ADMINISTRATIVE COUNCIL

- I. The Board of Education supports the concept and application of team management in the administration of the School District and thereby promotes the effective functioning of the Administrative Council.
- II. The Administrative Council is made up of all those receiving administrative contracts in the District and other participants may be asked to join the Council to address specific topics and agenda items.
- III. It is the responsibility of the Administrative Council to work collaboratively, and each member of the Council shall engage in continuous professional development and shall be self-directed.
- IV. The Superintendent shall provide overall leadership to the Administrative Council and to the on-going district-wide improvement initiatives approved and prioritized by this management team. The Superintendent also serves as the key link between the Administrative Council and the Board as the Administrative Council is responsible to the Superintendent who in turn is responsible to the Board.
- V. The Administrative Council is charged with the responsibility of providing overall leadership for the improvement of the District and the advancement of the good to great initiatives. This shall include the following functions:
 - A. Gather technical knowledge and expertise for the improvement of the District services and programs;
 - B. Provide refinement and clarification of District policies and procedures;
 - C. Coordinate the evaluation of District operations, personnel, and other administrative functions;
 - D. Use relevant, and effective research in the decision-making process;
 - E. Improve communications, decision making, conflict resolutions and other relationships building strategies within the District;
 - F. Recommend-Board-Administrator training opportunities;
 - G. Recommend District goals, personnel practices, budget priorities, and other issues associated with operational or improvement efforts.

Legal reference:
Sections 19.84, 118.24 Wis. Stats.

Cross reference:
Bylaw 0160 – Meetings
Board Policy 1210 – Board-Superintendent Relationship
Board Policy 1230.01 – Development of Administrative Guidelines

Adopted: 6/18/01
Revised: 8/30/10; 3/12/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woelfel@pwssd.k12.wi.us