

EMPLOYMENT OF PERSONNEL FOR  
CO-CURRICULAR / EXTRA-CURRICULAR ACTIVITIES

The Board of Education may find it necessary to employ, on a part-time basis, coaches or activity sponsors. Subject to and consistent with any applicable terms of a collective bargaining agreement and WIAA rules and guidelines, such part-time employees may be members of the District's staff or individuals from the community or nearby areas.

The Board authorizes the Superintendent to act for the Board in employing such part-time staff. The Superintendent shall establish administrative guidelines (Administrative Guideline 3120.08) to ensure that each person employed as a coach or activity advisor has the appropriate qualifications, has been properly interviewed. There must also be verification that the candidate has satisfactorily passed a background check conducted by the District, and that the employee has met all District employment requirements. The Superintendent or his/her administrative designee, upon recommendation from the Activities Director or Administrative Council, has the authority to discontinue employment of a coach or activity advisor who does not satisfactorily perform his/her duties for the benefit of the students and school district.

Adopted: 6/18/01

Revised: 1/8/07; 3/12/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woelfel@pwssd.k12.wi.us