

STUDENT SAFETY AND WELL-BEING

Student safety and well-being is a primary concern to members of the Board of Education and all employees of the District. However, professional staff members because of their proximity to students are frequently confronted with situations, which could result in liability to the District and personal liability to the professional staff member. It is the intent of the Board to direct the preparation of guidelines that would minimize that possibility.

It is the responsibility of the Superintendent to prepare administrative guidelines (Administrative Guideline 3213) to ensure the maintenance of the following standards:

- A. Each professional staff member shall maintain a standard of care for supervision, control, and protection of students commensurate with assigned duties and responsibilities.
- B. A professional staff member should not volunteer to assume responsibility for duties the staff member cannot reasonably perform. Such assumption carries the same responsibilities as assigned duties.
- C. A professional staff member shall provide proper instruction in the safety matters presented in assigned course guides.
- D. Each professional staff member shall immediately report, in writing, to the principal any accident or safety hazard.
- E. A professional staff member shall not send students on personal errands.
- F. A professional staff member may transport students in a private vehicle, only with the approval of the immediate supervisor.
- G. A student shall not be required to perform work or services that may be detrimental to the student's health.

Each professional staff member shall report to the proper legal authorities immediately, any sign of suspected child abuse or neglect in accord with laws of the State and Board Policy 8462.

Any staff member who shares confidential information with another person not authorized to receive the information may be subject to discipline or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

948.095, Wis. Stats.

Adopted: 6/18/01
Rev: 1/8/07; 3/12/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woelfel@pwssd.k12.wi.us