

TRANSPORTATION BY PRIVATE VEHICLE

The Board of Education authorizes the transportation of students by private vehicle when conducting District business.

All transportation must be approved in advance in accordance with the Superintendent's administrative guidelines.

The parent of the participating student will be given, on request, the name of the driver and the description of the vehicle.

No person shall be approved to transport students in a private vehicle who is not an employee of this Board, an approved volunteer, and/or the parent of a student enrolled in this District, the holder of a valid license to operate a motor vehicle in the State of Wisconsin, and signed the form provided by the District.

No person shall be permitted to transport students who is not the holder of automobile insurance in an amount required by the District's administrative guideline. The Superintendent may withdraw the authorization of any private vehicle driver whose insurance is not adequate.

Any private vehicle used for the transportation of students must be owned by the approved driver or the spouse of the approved driver and must conform to registration requirements of the State.

The responsibility of professional staff members for the discipline and control of students will extend to their transportation of students in a private vehicle. Drivers who are not professional staff members are requested to report student misconduct to the principal.

Expenses incurred by drivers of private vehicles in the course of transporting students will be reimbursed by the Board at the approved mileage rate and upon presentation of evidence of cost for tolls and parking fees.

121.52, 121.53, Wis. Stats.

Adopted: 6/18/01
Revised: 3/16/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woelfel@pwssd.k12.wi.us