

administrative guidelines

BOARD OF EDUCATION
PORT WASHINGTON-SAUKVILLE PUBLIC SCHOOLS

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7310	Software Weeding
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SOFTWARE WEEDING

- I. The following criteria are established to facilitate appropriate retirement of software from the Port Washington-Saukville School District. There is a vast array of software available to educators. Thus, it is imperative that we focus our attention on software that enhances the curriculum, assists in teaching 21st Century Skills, and accommodates individuals, as well as providing equal opportunities for students throughout the District. When software fails to meet these needs, it becomes necessary to remove it from our collection.
- II. Software being considered for retirement may possess one or more of the following qualities:
 - A. Is not a part of the current curriculum
 - B. Is not compatible with District operating systems
 - C. Contains inaccurate, outdated, or inappropriate information
 - D. The adoption of more current or relevant software
 - E. Is not used
- III. Decisions for retirement are based on one or more of the following recommendations to the Director of Business Services:
 - A. Technology Services recommendations
 - B. Curriculum committee recommendations
 - C. Teacher recommendations
- IV. Weeding of the software collection should be done on an ongoing basis; special attention will be paid to software related to areas where curriculum is being developed.
- V. Technology Services will determine the proper disposal method for weeded software in accordance with Board Policy 7310 – Disposition of Surplus Property.

Cross reference:
Board Policy 7310 – Disposition of Surplus Property
Board Policy 7540 – Computer Technology and Networks

Approved: 1/8/09

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FACILITY RENTAL FEES

- I. Fees listed below are for a period of time up to 4 hours usage (unless otherwise noted), including time for pre- and post-setup for the event. Everything over 4 hours shall be prorated at an hourly rate, rounded off to the nearest whole hour with a minimum of 1 hour. Equipment fees are additional.
- II. This fee schedule will be reviewed by the Board of Education prior to April 15. Implementation of approved fees will be scheduled for June 1 of each year.

A. High School

1. Auditorium
 - a. performance (includes music rooms) \$ 180.00
 - b. rehearsal – auditorium only \$ 22.00
(auditorium only, per hour)
 - c. rehearsal with air conditioning – auditorium \$ 36.00
only (per hour)
 - d. meeting \$ 95.00
2. Gymnasium
 - a. single \$ 95.00
 - b. double \$ 151.00
 - c. triple \$ 213.00
 - d. shower/locker facilities (additional) \$ 73.00
 - e. wrestling gym \$ 30.00
 - f. gymnastics room \$ 40.00
 - g. batting cage \$ 40.00
 - h. concession stand \$ 49.00
3. Cafeteria
 - a. single (south) \$ 79.00
 - b. entire \$ 107.00
 - c. kitchen \$ 152.00
(requires, in addition to rental fee,
assignment and overtime wages for one
supervising District food service employee)
4. Other
 - a. music room (per hour) \$ 22.00
 - b. Little Theater \$ 58.00
 - c. classroom \$ 37.00
 - d. library \$ 58.00

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B. Middle School

1. Stage and Cafeteria (for use as auditorium)
 - a. performance \$ 80.00
 - b. rehearsal (per hour) \$ 22.00
 - c. meeting \$ 58.00
2. Gymnasium
 - a. gym only \$ 93.00
 - b. shower/locker facilities (additional) \$ 67.00
3. Cafeteria
 - a. dining area only \$ 58.00
 - b. kitchen \$100.00
(requires, in addition to rental fee,
assignment and overtime wages for one
supervising District food service employee)
4. Other
 - a. classroom \$ 37.00
 - b. library \$ 58.00

C. Other

1. Elementary schools
 - a. classroom \$ 37.00
 - b. library \$ 58.00
 - c. all-purpose room \$ 58.00
2. Outdoor athletic areas
 - a. concession stand \$ 49.00
 - b. tennis court \$ 10.00
 - c. athletic field/track \$213.00
(includes restrooms and pressbox)
 - d. baseball/softball field, ungroomed, no lights \$ 50.00
(restroom facilities additional)
 - e. baseball/softball field, ungroomed, lights \$ 80.00
(restroom facilities additional)
 - f. baseball/softball field, groomed, lights, \$121.00
NOT AVAILABLE ON WEEKENDS
(restroom facilities additional)
 - g. restroom facilities \$ 20.00

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3. Equipment (does not include labor charges)
 - a. light and sound equipment - auditorium (per hour) \$ 20.00*
 - b. spotlight - auditorium \$ 10.00*
 - c. microphone (per hour) \$ 10.00*
 - d. podium \$ 5.00**
 - e. piano (if not already in room) \$ 10.00**
 - f. music stands (set of 10) \$ 5.00**
 - g. TV / VCR / DVD unit \$ 10.00**
 - h. AV cart (no equipment) \$ 5.00**
 - i. digital projector \$ 20.00**
 - j. overhead projector \$ 5.00**
 - k. screen (if not already in room) \$ 5.00**
 - l. copiers \$ 10.00**
 - m. extension cords \$ 5.00**
 - n. table (each) \$ 5.00***
 - o. chairs (additional over 50) \$ 20.00***
 - p. coat racks \$ 5.00**
 - q. scoreboard \$ 10.00**
 - r. scorers' table \$ 10.00**
 - s. basketball setup (includes scoreboard, scorers' table, and team chairs) \$ 25.00**
 - t. gym floor coverings \$ 35.00*
 - u. wrestling mats \$ 25.00***
 - v. volleyball court equipment \$ 10.00***
 - w. pool toys and lifejackets \$ 10.00**

* Group A – no charge

** Groups A and B – no charge

*** Groups A, B, and C – no charge

D. District Aquatic Center

1. Group rental (per 1 ½ hour)
 - a. District resident, 1 - 60 patrons \$117.00
 - b. District resident, 61 – 136 patrons \$156.00
 - c. District resident, 137 – 236 patrons \$195.00
 - d. non-District resident, 1 - 60 patrons \$168.00
 - e. non-District resident, 61 – 136 patrons \$200.00
 - f. non-District resident, 137 – 236 patrons \$257.00
 - g. Rates will be prorated based on lanes used if the pool is open to the public when rented. The swimming pool is divided into 8 lanes, the diving well is considered 2 lanes, for a total of 10 lanes.

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- g. Rates will be prorated based on lanes used if the pool is open to the public when rented. The swimming pool is divided into 8 lanes, the diving well is considered 2 lanes, for a total of 10 lanes.
 - i. District resident per lane/per hour \$ 7.90
 - ii. non-District resident per lane/per hour \$13.10
- 2. Commercial group rental (per hour)
 - a. District resident \$ 7.90
 - b. non-District resident \$13.10
 - c. Rates will be prorated based on lanes used if the pool is open to the public when rented. The swimming pool is divided into 8 lanes, the diving well is considered 2 lanes, for a total of 10 lanes.
 - i. District resident per lane/per hour \$ 13.10
 - ii. non-District resident per lane/per hour \$ 7.90
 - d. Supervision and overtime costs will be charged when class extends beyond the normal pool hours.
- 3. Competitive swim meet rental (per day)
 - a. District resident sponsored \$200.00
 - b. non-District resident sponsored \$450.00
- 4. Daily fees
 - a. District resident adult lap swim \$ 3.00
 - b. District resident open swim, all ages \$ 3.00
 - c. non-District resident adult lap swim \$ 5.00
 - d. non-District resident open swim, all ages \$ 5.00
 - e. Senior citizens are defined as 60 years and older.
- 5. Pass fees – school year
 - a. District resident student \$ 26.00
 - b. District resident adult \$ 44.00
 - c. District resident family \$ 95.00
 - d. District resident senior citizen \$ 26.00
 - e. non-District resident student \$ 60.00
 - f. non-District resident adult \$100.00
 - g. non-District resident family \$200.00
 - h. non-District resident senior citizen \$ 60.00
 - i. Senior citizens are defined as 60 years and older.
- 6. Pass fees – summer only
 - a. District resident student \$ 18.00

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- e. non-District resident student \$ 60.00
 - f. non-District resident adult \$ 79.00
 - g. non-District resident family \$148.00
 - h. non-District resident senior citizen \$ 60.00
 - i. Senior citizens are defined as 60 years and older.
7. Pass fees – calendar year
- a. District resident student \$ 40.00
 - b. District resident adult \$ 75.00
 - c. District resident family \$120.00
 - d. District resident senior citizen \$ 40.00
 - e. non-District resident student \$100.00
 - f. non-District resident adult \$150.00
 - g. non-District resident family \$300.00
 - h. non-District resident senior citizen \$ 75.00
 - i. Senior citizens are defined as 60 years and older.
8. Swimming lessons
- a. District resident group – Saturday am, school year \$ 35.00
 - b. District resident group – summer session \$ 35.00
 - c. non-District resident group – Saturday am, school year \$ 60.00
 - d. non-District resident group – summer session \$ 60.00
 - e. private – 1 staff member (per ½ hour) \$ 22.00

Approved: 4/14/08