

## ORGANIZATION

### 0151 Officers

The Board shall elect, from among its members, a President, Vice-President, Treasurer, and a Clerk. Also, the Board shall elect a Secretary, who need not be a member of the Board. Such election shall occur annually on or within thirty (30) days after the fourth (4th) Monday in April.

Election of officers shall be by a majority of the full Board. Where no such majority exists on the first ballot vote, a second vote shall be cast for the two (2) candidates who received the greatest number of ballot votes.

Except for those appointed to fill a vacancy, officers shall serve for a term of one (1) year

### 0152 Committees

The Board of Education may meet at any time as a committee of the whole providing that proper notice has been given. The agenda shall be limited to discussion and committee action on the topic(s) in the announcement.

#### 0152.1 Standing and Special Committees

Standing committees may be appointed by the President at the Board's annual organizational meeting, subject to Board approval. Committee members shall serve for one year unless reappointed. The President may also appoint special committees as deemed necessary. Special committees shall be discharged upon completion of their assignments.

The President and the Superintendent shall be ex-officio members of all committees and shall be notified of all meetings.

Meetings of the standing committees of the Board will typically be held on the fourth Monday of the month. Other special meetings may be called by the chairperson of the committee.

Each committee shall select a chairperson and vice chairperson during the first committee meeting after the Board's annual organizational meeting. It shall be the chairperson's responsibility to call committee meetings to order and to give committee updates at the next regular meeting of the full Board.

Proper notification of all committee meetings shall be made by the Board President or by the Superintendent. All committee meetings are open to the public, except when authorized by law to be closed.

The following shall be standing committees of the Board:

- A. Building and Grounds – responsible for reporting and making recommendations to the Board regarding repairs, alterations, and improvements of school property.
- B. Extracurricular Programs – responsible for reviewing extracurricular issues and programs and making recommendations to the Board when necessary.
- C. Finance – responsible for the review, analysis, and recommendation of the District budget.
- D. Personnel and Programs – responsible for reporting and making recommendations to the Board regarding personnel issues, planning, and staffing patterns along with programs, student achievement, and instructional issues.
- E. Policy – responsible for the ongoing review of Board policy and for recommending new and revised policies to the full Board.

Legal reference:

Sections 17.13(1), 19.84, 19.85, 120.43 Wis. Stats.

Cross reference:

Bylaw 0165 – Notice

Bylaw 0167.2 – Closed Session

Bylaw 0171.1 – President

Bylaw 0172.2 – Vice President

Bylaw 0171.3 – Clerk

Bylaw 0171.4 - Treasurer

Revised: 7/15/02; 8/11/03; 9/11/06; 8/24/09; 3/17/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woeffel@pwssd.k12.wi.us