

## PAYROLL DEDUCTIONS

- I. The Board of Education may authorize, in accordance with provisions of law, deductions be made from an employee's paycheck. Upon proper authorization, on the appropriate form, deductions are allowed for the following purposes:
  - A. Federal and State income tax
  - B. Social Security
  - C. Wisconsin Retirement System
  - D. Section 125/129 deductions (cafeteria plans) 403(B) and/or 457(K) Plans
  - E. U.S. Savings Bonds
  - F. contributions to charitable corporations not-for-profit and community fund organizations
  - G. payment of dues to labor or other organizations
  - H. payment of group insurance premiums
  - I. payment for benefits of part-time employees who elect to participate in benefits provided to full-time staff
  - J. court ordered withholdings
  - K. other deductions as designated by the Director of Business Services and the Superintendent
- II. The Board will allow a maximum of two (2) 403(B)/457(K) Plans per employee. Employees shall submit a signed salary reduction agreement if they wish to participate.
- III. It shall be clearly understood that the Board's only function shall be the deduction and remittance of employee funds.
- IV. The agreement may be terminated upon written notice by either party and shall comply with provisions of law.

Adopted: 6/18/01

Revised: 10/11/10; 3/16/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woeffel@pwssd.k12.wi.us