

## FUND BALANCE

- I. The School Board shall support and continually strive to develop operating budgets that maintain sufficient funds to a minimum year-end fund balance of 12.5% unrestricted resources in the anticipated General Fund expenditure budget for the subsequent fiscal year. The unrestricted fund balance within the General Fund is intended to be used primarily for the following purposes:
  - A. Any specific purpose identified for fund balance resources that falls under the “committed” or “assigned” classifications of fund balance resources, as defined by the accounting principles applicable to governmental entities.
  - B. To maintain or improve the District’s credit rating.
  - C. To provide a resource to cover emergency expenditures or revenue shortfalls.
  - D. To provide sufficient working capital and reduce the need for short-term borrowing.
- II. It is not the intent of the Board to accumulate substantial unassigned money in the General Fund above-and-beyond the target percentage for total unrestricted fund balance resources established by this policy, provided the separate target for minimum unassigned fund balance resources is also met.
- III. Board action to restrict, commit, assign, or directly appropriate unassigned fund balance resources within the General Fund that would cause the balance of unassigned resources in the fund balance to fall below the target level for unassigned resources established by this policy shall require a two-thirds vote of the entire membership of the Board for approval. Uses of unassigned fund balance within the General Fund for cash-flow purposes are expected to be replenished by future revenue receipts within the cash-flow cycle.
- IV. All fund balance commitments and assignments must be reasonably justified and documented in appropriate District financial statements.
- V. Fund balance information shall be reported to the public and to the Department of Public Instruction in accordance with legal requirements and generally accepted accounting principles applicable to governmental entities.
- VI. The Superintendent or his/her designee shall review this policy with the Board at least every three years and shall be responsible for overseeing District compliance with the policy.

Legal reference:

Sections 65.90(3), 65.90(5), 120.14, 120.18 Wis. Stats.

Wisconsin Uniform Financial Accounting Regulations (WUFAR)

Government Accounting Standards Board (GASB)

Cross reference:

Adopted: 3/4/02

Revised: 12/12/11; 3/16/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woelfel@pwssd.k12.wi.us