

PUBLIC COMPLAINTS

- I. Any District resident or parent of a student attending the District shall have the right to present a request, suggestion, or complaint concerning District personnel, specific program(s), the operations, or instructional materials in accordance with this policy. It is the intent of this policy to provide the means for judging each public complaint in a fair and impartial manner and to provide a remedy, where appropriate.
- II. It is the desire of the Board to rectify any misunderstandings between the public and the District by direct discussions of an informal type among the interested parties. When such informal meetings fail to resolve the differences, more formal procedures may be employed.
- III. Parent complaints involving discrimination or equal educational opportunities shall be made and processed in accordance with the procedures in Administrative Guideline 2260 – Complaint Procedures. All other parent or resident complaints falling within the scope of this Policy shall be made and processed in accordance with the procedures in Administrative Guideline 9130 – Complaint Resolution Procedures.

Legal reference:
Sections 118.01, 118.13, 121.02(1)(h), Wis. Stats.
PI 8.03(2)(h), 9 Wis. Admin. Code

Cross reference:
Administrative Guideline 2260 – Complaint Procedures
Administrative Guideline 9130 – Complaint Resolution Procedures
Board Policy 2521 – Selection of Instructional Materials and Equipment

Adopted: 6/18/01
Revised: 2/11/08; 3/16/15; 7/13/15

The Port Washington-Saukville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Special Services, Port Washington-Saukville School District, 100 W. Monroe Street, Port Washington, WI 53074 - Duane.Woelfel@pwssd.k12.wi.us