



## Meeting Minutes

November 13, 2019

Present: Vanessa Marratt (President), Amanda Goetz (Vice President), Kristin Lengle (Treasurer), Bridget Ruffin (Secretary), Katie Hansen, Jen Ward, Heather Porten, Jori Zinuticz, Kerri Miller, Stephanie Tiedemann, Megan O'Leary, Ryan O'Leary, Caity Martinez, Ali Zalewski, and Chad Brakke.

1. Welcome and introductions: Vanessa called the meeting to order at 6:32pm.
2. SPA Minutes: Bridget Ruffin presented the October SPA Meeting Minutes. Ryan O'Leary made a motion to approve the minutes, it was seconded by Jori Zinuticz, and the motion passed.
3. Treasurer's report: Kristin Lengle presented the Reconciliation Detail report, Jori Zinuticz made a motion to approve the treasurer's report, it was seconded by Heather Porten, and the motion passed.
4. Parent-Teacher Conference Meal Recap – Parent Volunteers provided a delicious soup and salad meal for the teachers. Thanks to everyone who contributed and to Bridget for heading this up.
5. Tello's Eat Out Night recap – We made \$900.00 at Tello's this year. Mrs. Bretl's class won the reward for most participation.
6. Alternate Fundraiser recap – to date this fundraiser has made \$940.
7. Daddy-Daughter Dance Recap: The dance was held on November 8<sup>th</sup> and it was a huge success. Lots of happy Dads and Daughters! The theme allowed for more dressed down attire which was a big hit with the Dads! 177 people attended and we made approximately \$127. As this is Vanessa's last year heading the event, Megan O'Leary and Kim McCormick have volunteered to take on next year's event.
8. Magical Family Night – Set up to kick off the Scholastic Book Fair on Nov 19<sup>th</sup>, it is scheduled to start at 6:30. Admission is \$1 for everyone over 5 years old. There will be magic themed snacks available for purchase and we will be raffling off \$100, \$50, \$20, \$20 and \$10 gift cards for the book fair. Heather Porten made a motion to use \$200 of Scholastic money for the gift cards, Ryan O'Leary seconded and the motion passed.
9. "There's Snow Much to Read" Bookfair – is scheduled for Nov 19<sup>th</sup>-26<sup>th</sup>. "All for Books" has been running all week and so far it has raised \$400 with a goal of \$1000 by the end of the week. Jori is still looking for help during Set Up, Teacher Preview, Magic Night and Takedown. Additionally, our balance in scholastic dollars is high and Jori is looking for options to help teachers spend their dollars. Ali Zalewski will look into options as well.
10. Clubs Choice Fundraiser: We made \$5,600 on this fundraiser this year!! Pick up is Tuesday Nov. 26<sup>th</sup> from 3:15 to 4:30. There is NO ALTERNATE pick up. If you are unable to pick up your items, you MUST make other arrangements. Also, we cannot send items home on the bus. Vanessa is looking for volunteers to help distribute orders on the 26<sup>th</sup>. It is very well organized by Club's Choice and it runs smoothly and quickly.
11. Winter Wonderland Committee Update: Scheduled for Friday January 31<sup>st</sup>, subcommittees have been set up and have started meeting. There will be no official meeting again until January.
12. Cookie Sale: Scheduled for Dec 13<sup>th</sup> from 2-3 – more information coming soon.
13. High Interest Day: Update on Assembly – Vanessa booked Mad Science of Milwaukee – Marvels of Motion for a 30 minute show at 2:30 on May 1<sup>st</sup>.

14. SPA Holiday Social – in lieu of a December meeting, we will have our holiday social at Tello’s on Wednesday Dec 11<sup>th</sup>. All are invited to join us but take note that this is an adult only event and childcare will NOT be provided.
15. Mother-Son Scavenger Hunt – Scheduled for Friday April 17<sup>th</sup> at Inventors BrewPub. Open discussion was had about opening the event to all elementary schools in the district. Last year a number of non-Saukville families attended the event. Ultimately it was decided not to do this, although we will not turn anyone away who may come on the night of the event.
16. Communication committee: The Facebook page is up and running – Don’t forget to “Like” it!!, send any event pictures or videos to Ryan at either [ryanoleary55@gmail.com](mailto:ryanoleary55@gmail.com) or 262-384-1088. Ryan is also going to look into a SPA website option.
17. SPA Funds Request –
  - Ali Zalewski – last year Saukville adopted the Readers Workshop from the Teacher’s College. The program requires a tremendous amount of books to be available for students to read each week. The district does provide funds of \$2500 to go towards books, but we are in need of additional dollars to increase titles in the classrooms for both new and replacement books. Ryan O’Leary made a motion to provide Ali with \$5000 to purchase books for classrooms, Jori Zinuticz seconded and the motion passed. We will also revisit this item to determine if it should be added as a yearly budget item.
  - Caity Martinez – requested \$500 to cover the annual 3<sup>rd</sup> grade field trip to the Nutcracker on Dec 6<sup>th</sup>. Ryan O’Leary made a motion to approve the expense, Kerri Miller seconded and the motion passed.
18. Principal/Staff: Mr. Brakke shared that based on parent feedback from the September meeting, staff is looking into streamlining the use of communication apps. Also, state school report cards came out and we’re extremely pleased to see the District as a whole is at “Significantly Exceeds” this year. Saukville did very well again this year leading the whole county in ELA scores. Also, Caity Martinez shared some upcoming holiday events in addition to the Holiday Concerts—on Dec 1<sup>st</sup>, Saukville will have its annual tree lighting where she is playing piano and all will be invited to sing-along. Also, the 4<sup>th</sup> graders are invited to sing at the annual Chamber breakfast.
19. Open Forum: Jen Ward, representing the 4<sup>th</sup> grade parents, shared they are working hard to provide a number of fundraising events to benefit their trip to Madison. As this year’s 4<sup>th</sup> grade is a smaller class, they are at a disadvantage when it comes to raising enough funds. They are asking for SPA to match 1/3 of the dollars raised not to exceed \$500. Heather Porten made a motion and Megan O’Leary seconded. The motion passed.
20. Meeting adjourned at 7:49pm. Reminder our next meeting is the social at Tello’s on Dec 11<sup>th</sup>.