



Meeting Minutes

October 9, 2019

Present: Vanessa Marratt (President), Amanda Goetz (Vice President), Kristin Lengle (Treasurer), Bridget Ruffin (Secretary), Heather Porter, Jori Zinuticz, Kerri Miller, Kimberly McCormick, Stephanie Tiedemann, Amanda Branam, Megan O'Leary, Ryan O'Leary, Jocelyn Voeller, and Chad Brakke.

1. Welcome and introductions: Vanessa called the meeting to order at 6:34pm.
2. SPA Minutes: Bridget Ruffin presented the September SPA Meeting Minutes. Kimberly McCormick motioned to approve the minutes, seconded by Jori Zinuticz, motion passed.
3. Treasurer's report: Kristin Lengle presented the Reconciliation Detail, Profit/Loss Detail and the budget for the year was explained. It was discussed that approval of budgeted expenses tonight at this meeting will not require additional future approvals unless expenses go over budgeted amount. Jori Zinuticz made a motion to approve the treasurers report, it was seconded by Kimberly McCormick, motion passed.
4. Father/Daughter Dance Committee Update: The committee has been meeting and plans are rolling along. Invitations will be going out to every girl at school. Tickets are \$6.00.
5. Clubs Choice Fundraiser: Kick-off was Oct. 7 and goes through Oct. 21. Pick up is Nov. 26.
6. Alternate Fundraiser: 3 people have already turned in forms and we've raised \$180 so far.
7. Spiritwear: we are looking at some new options and hope to have them ready for the holiday season.
8. Book Fair: Fall Book Fair is scheduled for Nov 19th – 26th with the 18th for Teacher Preview. The theme is Artic Adventure – Snow Much to Read. The Spring Fair is scheduled for May 4th -8th. Jori is already looking at dates for 2020-2021. There are no expiring Scholastic Dollars at this time. Birthday books for the upper grades were just selected and Jori is going to look into the need for additional birthday books. Information will be coming about All for Books and the use of eWallet. The following motions were made regarding the spending of Scholastic Dollars.
 - Kimberly McCormick motioned for \$300 for libraries for Fall and Spring fairs, it was seconded by Ryan O'Leary, motion passed
 - Heather Porter motioned for \$1400 for teachers, Kimberly McCormick seconded, the motion passed
 - Ryan O'Leary motioned for \$10 per classroom (a total of \$140) be allocated for "Caught Reading". Kimberly McCormick seconded and the motion passed.
 - Ryan O'Leary motioned for \$5 credit to be given out for each volunteer slot. Heather Porter seconded and the motion passed.
9. Movie Night/Book Fair event: Kristin Lengle and Megan O'Leary volunteered to plan this event. It is typically tied to the book fair to encourage parent shopping.
10. Parent/Teacher Conference Staff Meal: we are asking parents to help support our teachers by providing a soup meal. All details are on SignUp Genuis
11. Homecoming Parade: Jori Zinuticz motioned for SPA to purchase Mardi Gras masks for students and parents to wear. Kerri Miller seconded and the motion passed.

12. Tello's Eat Out Night: Scheduled for Tuesday Oct 29th: SPA asked if the teachers could provide 3 raffle items to encourage attendance. Additionally teachers will ask students write Thank You Notes for the tables throughout the restaurant.
13. Winter Wonderland: Scheduled for Friday January 31st, committee will be starting up soon!
14. Cookie Sale: Scheduled for Dec 13th from 2-3. Amanda Branam has volunteered to head up this event.
15. High Interest Day: Scheduled for May 1st. The first meeting is Monday Oct 14th at 6:00pm where the main presenter for the day will be discussed. Jori volunteered to service as co-chair with Vanessa.
16. Communication committee: Ryan O'Leary volunteered to take on the role.
17. SCRIP Fundraiser: Jori presented information about the SCRIP fundraiser. Basically, a gift card fundraiser that would allow families to donate money simply by shopping at places they already shop. This is a fundraiser that is currently used at TJ and would give families the opportunity to give to the school and also receive money back to be used toward school fees. It was decided to move forward and gather more specific information.
18. 501(c)3 Status: We are connected with a parent volunteer who is helping us look into the process.
19. Principal/Staff: Mr. Brakke shared with us the kick-off of Circle of Friends and how successful our first few weeks of school have been. Mrs Voeller thanked SPA for the books and classroom libraries.
20. Open Forum: The Box Top program has changed and we are looking for someone to take it on.
21. Meeting adjourned at 7:45pm. The next meeting will take place on November, 13th, 2019.