What is Youth Apprenticeship?

Youth Apprenticeship (YA) integrates school based and work based learning to instruct students in employability and occupational skills defined by Wisconsin industries. Students are instructed by qualified teachers and skilled worksite mentors.

OZA High School Coordinators

Port Washington/Saukville School District
Mr. John Higgins - Consortium Coordinator
(262) 268-6074
john.higgins@pwssd.k12.wi.us

Cedarburg HS
Mrs. Calie Neureuther - Associate Principal
(262) 376-6200
cneureuther@cedarburg.k12.wi.us

Port Washington HS
Daniel Solorzano, Assistant Principal/Dean of Students
(262) 268-5500
daniel.solorzano@pwssd.k12.wi.us

Homestead HS
Matt Wolf—Business Ed Teacher
(262) 238-5837
mwal@mtsd.k12.wi.us

Grafton HS
Mr. Greg Johnson
Counselor
(262) 376-5840
gjohnson@grafton.k12.wi.us

Northern Ozaukee HS
Mr. John Odenwald
Business & Technology Instructor
(262) 692-2453
jodenwald@nosd.edu

Random Lake HS
Mr. Michael Trimbeger—Superintendent
(920) 994-9193
mtrimbeger@randomlake.k12.wi.us

Ozaukee Youth Apprenticeship Board members include the coordinators above and Duane Woelfel, PWSSD - Pam King, Grafton area Chamber of Commerce - Toni Sickles & Nicole Wetland, SEEK Inc. - Dawn Kubliak MPE Inc. - Wendy Maher, Portal Inc.— Fred Nicora, Carlson Tool & Manufacturing Corp. Sandy Guliani, GHS - Jennifer Wenger - KAPCO - Carl Hader, GHS

Ozaukee Youth Apprenticeship is a consortium of Ozaukee County public High Schools (Cedarburg, Grafton, Port Washington, Random Lake, Mequon/Thiensville and Ozaukee) the Ozaukee Economic Development Corp, Industries, Businesses and The WI Department of Workforce Development

EMPLOYER GUIDE

Wisconsin Youth Apprenticeship (YA) Program

Why Youth Apprenticeship?

By participating in the YA program you will make an investment in the young people of your community. You will develop a recruitment pipeline to an entry level workforce that can be used to increase workforce diversity and provide supervisory opportunities for staff. You will be directly involved in the economic development efforts of your community as well as become a part of the creation of highly skilled workers (an excellent part of any public relations marketing) YA skills are aligned with nationally developed occupational skill standards and developed with industry input. By being involved with students when they are beginning their careers you can tailor their training to meet your companies needs and beliefs.

The Bridge - Youth Apprenticeship & Registered Apprenticeship

Youth Apprenticeships bridged with Registered Apprenticeships. An effective solution in any occupation that involves progressive attainment of manual, mechanical or technical skills, and knowledge which meets industry standard for that occupation.

(Youth Apprenticeship hours can be applied to a Registered Apprenticeship)

Contact Apprenticeship Training Representative Liz Pusch 262-335-5849
Elizabeth.Pusch@dwd.wisconsin.gov Moraine Park Tech College
2151 N. Main West Bend, WI 53090 For more information
Employer Guide

Steps to become a Youth Apprenticeship Employer

1. Contact John Higgins OYA Consortium coordinator
   262-268-6074  John.higgins@pwssd.k12.wi.us
   schedule a Youth apprenticeship Introduction and information meeting

2. Request YA student applications
   Student applications are available to employers after March 1st each year. The applications include: Student information, Applicant essay, 3 recommendation letters, grade and school attendance information
   YA students are usually available to work on average 10-15 hours a week during the school year and up to full time during the summer and during school breaks

   Job related Career Cluster YA areas:
   Agriculture, Food & Natural Resources
   Architecture & Construction
   Art, A/V Technology & Communications
   Health Science — Hospitality & Tourism — Finance
   Information Technology — Manufacturing
   Transportation, Distribution & Logistics (Auto)
   Science, Technology, Engineering & Math (STEM)

3. Review applications, contact YA student and OYA to set up an interview with mentors, student and coordinator
   If you would like to hire a YA student based upon your review of the students application call John Higgins at 262-268-6074 to schedule a meeting with the student, parent/guardian and a OYA representative.

4. Complete an Education Training Agreement (ETA)
   The ETA is a signed agreement between the Youth Apprentice, Parent / guardian, school principle/designee, employer representative and the youth apprenticeship coordinator that lists each parties’ responsibilities.
   Employers keep a copy for your file and send the original ETA to:
   John P Higgins OYA Consortium Coordinator 100 West Monroe Street Port Washington WI 53074-1217

5. Provide paid on-the-job training (450 hours per year) & Complete a Skills Standards Checklist (SSC) & review performance with the student
   Complete student performance reviews (4 per year) and send to OYA (YA evaluation forms provided by OYA. Performance review document also available on website) Complete a Skills Standards Checklist (SSC) with the YA student by the end of the 450 work hrs. (for 2 year YA students 900 hrs.) The SSC is an organized list of competencies provided by OYA, performed by the YA student, observed and reviewed periodically throughout the year by the mentor. The SSC includes:

   Core Skills: Related to academic and transferable skills
   Safety : Related to job-site safety
   Pathway units: Related to specific job duties

   Send the original signed SSC no later than August 31st to:
   John P Higgins OYA Consortium Coordinator 100 W. Monroe Street Port Washington, WI 53074

   For more detailed information visit our Website at:
   http://www.pwssd.k12.wi.us/ozaukeeyoutheapprenticeship