

What is Youth Apprenticeship?

Youth Apprenticeship (YA) integrates school based and work based learning to instruct students in employability and occupational skills defined by Wisconsin industries. Students are instructed by qualified teachers and skilled worksite mentors.



OYA High School Coordinators

Port Washington/Saukville School District
Mr. John Higgins - Consortium Coordinator
(262) 268-6074
John.higgins@pwssd.k12.wi.us

Cedarburg HS
Mrs. Calie Neureuther - Associate Principal
(262) 376-6200
cneureuther@cedarburg.k12.wi.us

Port Washington HS
Daniel Solorzano, Assistant Principal/Dean of Students
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Homestead HS
Matt Wolf—Business Ed Teacher
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Grafton HS
Mr. Greg Johnson
Counselor
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Northern Ozaukee HS
Mr. John Odenwald
Business & Technology Instructor
(262) 692-2453
jodenwald@nosd.edu

Random Lake HS
Mr. Michael Trimbege—Superintendent
(920) 994-9193
mtrimbege@randomlake.k12.wi.us

Ozaukee Youth Apprenticeship Board members include the coordinators above and Duane Woelfel, PWSSD - Pam King, Grafton area Chamber of Commerce - Toni Sickles & Nicole Weiland, SEEK Inc. - Dawn Kubiak MPE Inc. - Wendy Maher, Portal Inc.— Fred Nicora, Carlson Tool & Manufacturing Corp. Sandy Giuliani, GHS - Jennifer Wenger - KAPCO - Carl Hader, GHS



The Bridge ~ Youth Apprenticeship & Registered Apprenticeship

Youth Apprenticeships bridged with Registered Apprenticeships An effective solution in any occupation that involves progressive attainment of manual, mechanical or technical skills, and knowledge which meets industry standard for that occupation.

(Youth Apprenticeship hours can be applied to a Registered Apprenticeship)

Contact Apprenticeship Training Representative Liz Pusch 262-335-5849

Elizabeth.Pusch@dwd.wisconsin.gov Moraine Park Tech College

2151 N. Main West Bend, WI 53090 For more information



Ozaukee Youth Apprenticeship is a consortium of Ozaukee County public High Schools (Cedarburg, Grafton, Port Washington, Random Lake, Mequon/Thiensville and Ozaukee) the Ozaukee Economic Development Corp, Industries, Businesses and The WI Department of Workforce Development

EMPLOYER GUIDE

WISCONSIN YOUTH APPRENTICESHIP (YA) PROGRAM



Why Youth Apprenticeship?

By participating in the YA program you will make an investment in the young people of your community. You will develop a recruitment pipeline to an entry level workforce that can be used to increase workforce diversity and provide supervisory opportunities for staff. You will be directly involved in the economic development efforts of your community as well as become a part of the creation of highly skilled workers (an excellent part of any public relations marketing) YA skills are aligned with nationally developed occupational skill standards and developed with industry input. By being involved with students when they are beginning their careers you can tailor their training to meet your companies needs and beliefs.

Mentoring Tomorrows Workforce

OYA Employer Guide

Steps to become a Youth Apprenticeship Employer



1. Contact John Higgins OYA Consortium coordinator
262-268-6074 John.higgins@pwssd.k12.wi.us
schedule a Youth apprenticeship Introduction and information meeting

2. Request YA student applications
Student applications are available to employers after March 1st each year. The applications include: Student information, Applicant essay, 3 recommendation letters, grade and school attendance information
YA students are usually available to work on average 10-15 hours a week during the school year and up to full time during the summer and during school breaks

Job related Career Cluster YA areas:

Agriculture, Food & Natural Resources
Architecture & Construction
Art, A/V Technology & Communications
Health Science – Hospitality & Tourism – Finance
Information Technology – Manufacturing
Transportation, Distribution & Logistics (Auto)
Science, Technology, Engineering & Math (STEM)



3. Review applications, contact YA student and OYA to set up an interview with mentors, student and coordinator

If you would like to hire a YA student based upon your review of the students application call John Higgins at 262-268-6074 to schedule a meeting with the student, parent/guardian and a OYA representative.



OYA Employer Guide

4. Complete an Education Training Agreement (ETA)

The ETA is a signed agreement between the Youth Apprentice, Parent / guardian, school principle/designee, employer representative and the youth apprenticeship coordinator that lists each parties' responsibilities. Employers keep a copy for your file and send the original ETA to : John P Higgins OYA Consortium Coordinator 100 West Monroe Street Port Washington WI 53074-1217

5. Provide paid on-the-job training (450 hours per year) & Complete a Skills Standards Checklist (SSC) & review performance with the student

Complete student performance reviews (4 per year) and send to OYA (YA evaluation forms provided by OYA. Performance review document also available on website) **Complete** a Skills Standards Checklist (SSC) with the YA student by the end of the 450 work hrs. (for 2 year YA students 900 hrs.) The SSC is an organized list of competencies provided by OYA, performed by the YA student, observed and reviewed periodically throughout the year by the mentor. The SSC includes:

Core Skills: Related to academic and transferable skills

Safety : Related to job-site safety

Pathway units: Related to specific job duties

Send the original signed SSC no later than August 31st to : John P Higgins OYA Consortium Coordinator 100 W. Monroe Street Port Washington, WI 53074

For more detailed information visit our Website at:

<http://www.pwssd.k12.wi.us/ozaukeeyouthapprenticeship>

