

WELCOME to the Port Washington –Saukville School District

Parent Portal Single Sign On Guide

Please note:

All parents must create a new account to access the Parent Portal Single Sign On and Registration.

Launch a web browser (Internet Explorer, Safari, Mozilla Firefox or Chrome) and go to the PowerSchool Parent Portal url: <https://pwpowerschool.pwssd.k12.wi.us/public>

Click on the **Create Account** tab to setup your account and get started.

The image shows two screenshots of the PowerSchool Parent Portal interface. The top screenshot displays the 'Student and Parent Sign In' section, featuring a blue header with the 'PowerSchool' logo, two tabs ('Sign In' and 'Create Account'), and a sign-in form with fields for 'Username' and 'Password', a 'Having trouble signing in?' link, and a 'Sign In' button. The bottom screenshot displays the 'Create an Account' section, featuring the same blue header and tabs, and a text box explaining that users can create a parent account to view all students and manage preferences, with a 'Create Account' button.

PowerSchool

Sign In Create Account

Student and Parent Sign In

Username

Password

Having trouble signing in?

Sign In

PowerSchool

Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

Port Washington –Saukville School District Parent Portal Single Sign On Guide

Please note:

All parents must create a new account to access the Parent Portal Single Sign On and Registration.

1. Create Account

Enter the following:

- First Name
- Last Name
- Unique Email account
- Unique Username
- Password

2. Link Student(s)

You must know each student's Access ID and Access Password to link them. You will find them in the attachment sent with these directions.

Enter the following (case-sensitive) to make the link:

- Student's Name
- Access ID
- Access Password
- Your relationship

Connect all of your students, even if they are at different schools.

When you have finished, you may click on **Enter** to complete the process.

Once your account is successfully created, log back in with your newly created username and password and you should see a tab(s) with the name of your student(s).

To REGISTER for School:

Click on the icon titled **InfoSnap** and follow the directions to register your student(s).

PowerSchool

Create Parent Account

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>

Password must:
•Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	Student Name	<input type="text"/>
	Access ID	<input type="text"/>
	Access Password	<input type="password"/>
	Relationship	-- Choose
2	Student Name	<input type="text"/>
	Access ID	<input type="text"/>
	Access Password	<input type="password"/>
	Relationship	-- Choose
3	Student Name	<input type="text"/>
	Access ID	<input type="text"/>
	Access Password	<input type="password"/>
	Relationship	-- Choose

Enter